

KAVERI UNIVERSITY

SECOND STATUTES, 2026

KAVERI UNIVERSITY

Gowraram (V), Wargal (M), Siddipet - 502279.
Telangana, India.



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FOREWORD

In accordance with the Telangana State Private Universities Act 11 of 2018 and amended in 2024, Kaveri University was established at Gowraram, Siddipet District, Telangana State, with a commitment to delivering quality education aligned with global standards. To ensure the smooth functioning and governance of the university, ordinances are the bedrock of a system, providing the framework for regulating university.

Government of Telangana through GO Ms No. 14 of Higher Education dt; 27.02.2025 notified first ordinances of Kaveri University, Gowraram (V), Wargal (M), Siddipet District, Telangana. The Kaveri University First Ordinances are drafted as per the section 28(1) of the Principal Act 11 of 2018 and as approved and recommended by the Board of Management and the Governing Body of the Kaveri University.

The first Ordinances of Kaveri University provide the matters of admissions, courses of study, award of degrees and other academic distinctions, rules & procedures for conduct of examinations, provision of various student facilities and services provided by the university, besides provision regarding disciplinary action against the students and creation, composition and functions of any other body which is considered for improving academic matters.

The University Ordinances also contains the manner of co-operation and collaboration with other Universities and other institutions of higher education.

On behalf of Kaveri University, I express sincere gratitude to Government of Telangana for notifying the First Ordinances of Kaveri University and highly thankful to the Chairman and members of Governing Body and Board of Management for approving the Statutes and forwarding to Government of Telangana.

Dr. V. Praveen Rao

Annexure

(G.O.Ms No.13, Higher Education (UE) Deptt., dt.27.02.2025)

SECOND STATUTES

Kaveri University, Gowraram (V), Wargal (M), Siddipet District, Telngana (Green Field)

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CHAPTER – I

PRELIMINARY:

1. Short Title, Extent and Commencement:-

- (1) This Statutes shall be called the Kaveri University First Statutes, 2025.
- (2) This Statute shall come into force with effect from the date of its publication in Telangana Gazette by the Government.

2. Definitions:

- (1) In this Statute, unless the context otherwise requires:-

- (a) **"Academic Council"** means the academic council of the University constituted pursuant to the Act, Rules and/ or Statutes;
- (b) **"Act"** means the Telangana Private Universities (Establishment and Regulation) Act, 2018.
- (c) **"Agriculture"** includes the basic and applied disciplines of:-
 - (i) Agriculture Information Technology;
 - (ii) Natural Resource Management;
 - (iii) Emerging Technologies including Artificial Intelligence, Internet of Things, Drones, Big data analytics, Block chain technology, Robotics in relation to agriculture;
 - (iv) Crop Improvement including Production and Protection;
 - (v) Horticulture;
 - (vi) Agro forestry, Farm-Forestry and Forest and Wild life Management;
 - (vii) Agricultural Biotechnology;
 - (viii) Seed Science and Technology;
 - (ix) Nanotechnology;
 - (x) Veterinary and Animal Sciences including Poultry;
 - (xi) Dairy Science and Technology;
 - (xii) Pisciculture and Fisheries Management;
 - (xiii) Renewable Energy Engineering;
 - (xiv) Agricultural Engineering and Technology;
 - (xv) Food Science and Technology;
 - (xvi) Agricultural Marketing and Cooperation and Agricultural Business

- management;
- (xvii) Basic Sciences and Humanities in relation to Agriculture;
 - (xviii) Protected Agriculture;
 - (xix) Post-harvest Technology including Processing;
 - (xx) Foods & Nutrition and Dietetics;
 - (xxi) Sericulture;
 - (xxii) Apiculture;
 - (xxiii) Home Science, Community Science;
 - (xxiv) Agricultural Technology and Rural Development; and
 - (xxv) Any other subject related to agriculture, horticulture, community science, technology, natural resource management.
- (d) **"AICTE"** means the All-India Council for Technical Education established under section 3 of the All-India Council for Technical Education Act, 1987(Central Act No.52 of 1987);
 - (e) **"AIU"** means, the Association of Indian Universities registered under the Societies Registration Act, 1860(Central Act No.21 of 1860);
 - (f) **"Authority"** means an authority of the University as specified in Statutes / of the First Statute or as may be declared to be an authority under any Statute;
 - (g) **"Board"** means the board of management of the University constituted pursuant to the Act, Rules and / or Statutes;
 - (h) **"Board of Faculties"** means the board of faculties of the University constituted pursuant to the Statutes;
 - (i) **"Chairman"** means the chairman of the Sponsoring Body for the time being;
 - (j) **"Chancellor"** means a person appointed as the chancellor of the University pursuant to the Act, Rules and / or Statutes;
 - (k) **"Chief Finance and Accounts Officer" or "CFAO"** means a person appointed as the chief finance and accounts officer of the University pursuant to the Act.
 - (l) **"College"** means a constituent college of the University under its direct control and management, which may consist of one or more academic departments / programs;
 - (m) **"Controller of Examination"** means a person appointed as controller of examination of the University pursuant to the Statutes;
 - (n) **"Convocation"** means annual function to award the degrees;

- (o) "**CSIR**" means the Council of Scientific and Industrial Research, New Delhi, a funding agency of the Government of India;
- (p) "**Dean**" means a person appointed as a dean of a School/ College pursuant to the Statutes;
- (q) "**Department**" means a department designated as such by the Statutes and / or Ordinances, with reference to a subject / faculty / area or group of subjects / faculties / areas;
- (r) "**Director**" means the Director of Education; Director of Post Graduate Studies; Director of Research; Director of Extension; Director-HR; Director of Student Welfare; and such other person declared to be a Director under any Statute, as the case may be;
- (s) "**Director of Education**" means a person appointed as a director of education of the University pursuant to the Statutes;
- (t) "**Director of Extension**" means a person appointed as a director of extension of the University pursuant to the Statutes;
- (u) "**Director of Post Graduate Studies**" means a person appointed as a director of post graduate studies of the University pursuant to the Statutes;
- (v) "**Director of Research**" means a person appointed as a director of research of the University pursuant to the Statutes;
- (w) "**Director of Student Welfare**" means a person appointed as director of student welfare of the University pursuant to the Statutes;
- (x) "**Director-HR**" or "**Director of Human Resources**" means a person appointed as a director of human resources of the University in terms the Act, Rules and / or Statutes;
- (y) "**DST**" means the Department of Science and Technology of the Government of India;
- (z) "**Duty**" includes service as a probationer or apprentice provided that such service is followed by conformation without a break;
- (aa) "**Earned leave**" means leave earned in respect of period spent on duty;
- (bb) "**Eminent Persons**" means persons of impeccable integrity having outstanding knowledge and expertise in academics, scientific research or other related subjects;
- (cc) "**Employees**" for the purpose of this Statute means Officers (other than Chancellor) and other employees of the University not being Teachers;

- (dd) **"Estate Officer"** means a person appointed as an estate officer of the University pursuant to the Statutes;
- (ee) **"Extension Council"** means the extension council of the University constituted pursuant to the Statutes;
- (ff) **"Extension Education"** means the educational activities concerned with the training of farmers, home makers, entrepreneurs and other groups concerned with Agriculture and scientific technology related to Agriculture, including production and marketing;
- (gg) **"Fee"** means the amounts collected by the University from students for different purposes under different heads and which is non-refundable;
- (hh) **"Finance Council"** means the finance council of the University constituted under the Statutes;
- (ii) **"First Statute"** means this Kaveri University First Statutes, 2024, as amended, modified and / or substituted, from time to time;
- (jj) **"Governing Body"** means the governing body of the University constituted pursuant to the Act, Rules and Statutes;
- (kk) **"Government"** means the Government of Telangana;
- (ll) **"Hostel"** means a place of residence for the Students maintained or recognized by the University either as a part of or separate from the University;
- (mm) **"ICAR"** means the Indian Council of Agricultural Research, a society registered under the Societies Registration Act, 1860(Central Act No.21 of 1860);
- (nn) **"Leave"** includes earned leave, maternity leave, leave not due, half pay leave, commuted leave, leave preparatory to retirement, hospital leave and extraordinary leave but does not include casual leave;
- (oo) **"Level"** means academic distinctions such as Diploma / Under Graduate/ Post Graduate / PhD and others in the academic program of the University;
- (pp) **"NAAC"** means the National Assessment and Accreditation Council, an autonomous institution of the UGC;
- (qq) **"NCTE"** means the National Council for Teacher Education established under the National Council for Teacher Education Act, 1993(Central Act No.73 of 1993);
- (rr) **"Notification"** means the notification published in the Telangana Gazette and the word 'notified' shall be construed accordingly;

- (ss) "**Officer**" means an officer of the University as specified in Statute No.5 of the First Statute; or such other person / position as may be declared to be an officer under any Statute;
- (tt) "**Ordinances**" means the ordinances of the University made pursuant to the Act, Rules and / or the Statutes;
- (uu) "**Pay**" means the amount drawn monthly by a teacher as the pay which has been sanctioned for the post held by him substantively or in an officiating capacity and includes special pay or a personal pay or non-practicing allowance, if any, but not other allowances;
- (vv) "**Prescribed**" means prescribed by the rules made under this Act;
- (ww) "**Program**" means an academic program of the University;
- (xx) "**Registrar**" means a person appointed as the registrar of the University pursuant to the Act, Rules and / or Statutes;
- (yy) "**Regulations**" means the regulations made by the University under this Act;
- (zz) "**Regulatory Body**" means a body established by the Government of India, for laying down the norms and conditions for ensuring academic standards of Higher Education, such as UGC, AICTE, NCTE, NAAC, DST, ICAR, DEC and CSIR;
- (aaa) "**Research Council**" means the research council of the University constituted pursuant to the Statutes;
- (bbb) "**Rules**" means the rules made by the Government pursuant to the Act;
- (ccc) "**Schedule**" means the schedule, if any, appended to the Act;
- (ddd) "**School**" means a constituent school of the University under its direct control and management, which may consist of one or more academic departments / programs
- (eee) "**Search Committee**" means a search committee constituted by the Sponsoring Body as Prescribed and / or Specified;
- (fff) "**Service**" means the whole period of continuous service including periods spent on leaves;
- (ggg) "**Specified**" means specified by Statutes, Ordinances and / or Regulations;
- (hhh) "**Sponsoring Body**" means Gundavaram Vanaja Bhaskar Rao Vidyapeet, the sponsoring body of the University;

- (iii) **"Statutes"** means the statutes of the University made pursuant to the Act and/or Rules, and includes the First Statute;
- (jjj) **"Student"** means a student of the University and includes a person admitted and enrolled in any Department, Program or School/College for pursuing any course of study or research leading to a degree, diploma, certificate or other academic distinction duly instituted by the University;
- (kkk) **"Teacher"** means a professor, associate professor, assistant professor or any other person appointed or recognized by the University for the purpose of imparting education to the Students for pursuing a course of study of the University, including imparting instructions or conducting and guiding research or to render guidance in any other form;
- (lll) **"UGC"** means the University Grants Commission established under section 4 of the University Grants Commission Act, 1956(Central Act No.3 of 1956);
- (mmm) **"University"** means the Kaveri University, a private university established under Section 3 of the Act;
- (nnn) **"University Librarian"** means a person appointed as an university librarian of the University pursuant to the Statutes;
- (ooo) **"Vice-Chancellor"** means a person appointed as the vice-chancellor of the University pursuant to the Act, Rules and Statutes;

(2) Words and expressions used and not defined in this First Statute but defined in the Act, shall have the meanings respectively assigned to them in those Act.

(3) Words in the singular include the plural and *vice versa*.

3. University:-

(1) The University shall be a body corporate by the name 'Kaveri University' and shall have perpetual succession and common seal with power, subject to the provisions of the Act, to acquire and hold property, to contract and shall, by the said name, sue or be sued.

(2) The University shall be competent to acquire and hold property, both movable and immovable, to lease, sell or otherwise transfer any movable or immovable property which may have become vested in or have been acquired by it for the purpose of the University, and to borrow money from any money and it may enter into a contract and do all other things necessary for the purpose of its goals, objects and functions.

4. Goals, Objects, Powers and Functions of the University:-

(1) The goals, objects, powers and functions of a university as stipulated under the Act

shall apply to the University.

- (2) Without prejudice to the Statutes 4(1) of First Statute, the University shall have the following goals, objects, powers and functions;
- (a) To establish the campus of the University in Gouraram Village, Wargal Mandal, Siddipet District, Telangana to run academic programs for conferring degrees, diplomas, certificates and other recognitions;
 - (b) To disseminate and ensure advancement of knowledge and skill, and provide instructional, research and extension facilities, in such branches of learning as it may deem fit, including under Article 2(1)(c) of First Statute;
 - (c) To collaborate with other Universities, institutes, research institutions, government and non-government organizations, whether Indian or foreign institutions, for fulfilment of the objectives of the University;
 - (d) To enter into, amend and terminate memorandums of understanding with academic and / or non-academic institutions in India or abroad for collaborative academic, educational or research programs;
 - (e) To conduct innovative programs and experiments in new methods and education technology in the field of higher education in order to achieve international standards of education, training and research;
 - (f) To honor educational stalwarts and persons of academic eminence with the decoration of "Professor Emeritus";
 - (g) To provide education and training including correspondence and such other courses to such persons who are not members of the University as it may determine;
 - (h) To institute and award fellowship, scholarships, stipends and prizes;
 - (i) To institute and maintain residential accommodations for students and staff of the University;
 - (j) To fix, demand and receive such fees and other charges;
 - (k) To supervise and control the residence conduct and discipline of the Students, and to make arrangements for promoting their health and welfare;
 - (l) To accept donations; and
 - (m) To do all such acts and things whether incidental to the powers aforesaid or not as may be required in order to further the objects of the University.

CHAPTER - II

OFFICERS OF THE UNIVERSITY:

5. Officers:-

The following shall be the officers of the University, namely:-

- (a) The Chancellor;
- (b) The Vice-Chancellor;
- (c) The Registrar;
- (d) The Chief Finance and Accounts Officer;
- (e) The Director of Education;
- (f) The Director of Post Graduate Studies;
- (g) The Director of Research;
- (h) The Director of Extension;
- (i) The Deans of Schools;
- (j) The Director – HR;
- (k) The Director of Student Welfare;
- (l) The Controller of Examinations
- (m) The University Librarian;
- (n) The Estate Officer; and
- (o) Such other officers in the service of the University as may be declared by the Statutes to be officers of the University.

6. The Chancellor:-

- (1) The Chancellor shall be appointed by the Sponsoring Body for a period of three years, selected by the Search Committee.
- (2) On the expiry of the term of appointment / reappointment, the Chancellor shall be eligible for reappointment. The proposal for reappointment of the Chancellor, if any, shall be considered by the Sponsoring Body, at least three months before the expiry of the tenure, and if approved, the Chancellor shall be reappointed for further period of three years or a shorter period, as determined by the Sponsoring Body.
- (3) The office of the Chancellor shall be an honorary position. However, the Chancellor may be paid out of the funds of the University such honorarium as the Governing Body deems fit to compensate him/ her for the time spent in discharge of his duties and functions as the Chancellor and he/ she may be reimbursed out of University funds, the expenses incurred by him as Chancellor of the University. *Provided that*, the said honorarium shall not be varied to the disadvantage of a Chancellor during his / her tenure office, without his / her consent.
- (4) The Chancellor may resign from office by delivering a resignation letter under his/ her hand to the Chairman of the Sponsoring Body at least ninety days prior to the date on which the Chancellor wishes to be relieved from his / her office. The Chairman may relieve the Chancellor earlier.

- (5) The Chairman may, subject to the approval of the Sponsoring Body, remove the Chancellor from his / her office and terminate the engagement of Chancellor by giving a notice of ninety days, without assigning any reason.
- (6) If at any time upon any representation received or otherwise and after making such inquiry as may be deemed necessary, the Sponsoring Body is of the view that the continuance of the Chancellor in office is not in the interests of the University or the Chancellor has willfully omitted or refused to carry out the provisions of the Act, Rules, Statutes, Ordinances or Regulations, as the case may be, or the Chancellor has abused the powers vested in him / her under the Act, Rules, Statutes, Ordinances or Regulations, as the case may be, or the Chancellor has committed any financial / administrative impropriety, the Chairman may, by issuing a letter in writing, stating the reasons therein, remove the Chancellor from office and terminate the engagement of Chancellor on and from such date as specified in the letter. Before taking any decision with regard to the aforesaid, the Chancellor shall be given an opportunity of being heard in person by the Sponsoring Body.
- (7) In the event of temporary absence of the Chancellor from office due to leave, illness or any other reason whatsoever, the Vice-Chancellor shall, unless otherwise specified the Act, Rules, Statutes, Ordinances and / or Regulations, perform the duties of the Chancellor till the Chancellor reassumes his office or a new Chancellor is appointed, as the case may be. *Provided that* such a period will normally not exceed six months.
- (8) Where the post of the Chancellor falls permanently vacant either by resignation, termination or otherwise, the vacancy shall be filled in accordance with the provisions of Statute 6 of First Statute.
- (9) The Chancellor shall be the head of the University. The Chancellor shall exercise general control over the affairs of the University. The Chancellor shall exercise such powers, and perform such functions and duties, as may be conferred by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Chancellor shall, in addition to the powers, functions and duties assigned under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers, functions and duties,
 - (a) appoint and remove the Vice-Chancellor and / or Registrar and / or CFAO in the manner contemplated under the Act, Rules, Statutes, Ordinances and Regulations, as the case may be;
 - (b) appoint the first Vice-Chancellor duly waiving the procedure outlined for selection in the Act, Rules, Statutes, Ordinances and / or Regulations;
 - (c) appoint the first Registrar of the University duly waiving the procedure outlined for selection in the Act, Rules, Statutes, Ordinances and / or Regulations;
 - (d) walk-in and attend any of the meetings of any Authority (other than Sponsoring Body) or Committees in which he is not a member, but he shall not have any

- voting rights;
- (e) recommend to the Governing Body the enactment of such additional Statutes / Ordinances as may become necessary to pursue quality and excellence; and for the effective functioning of various constituents of the University;
 - (f) confirm, modify or reverse any decision taken by the Vice-Chancellor in relation to any grievance of employees or students;
 - (g) call for any information or record with respect to the University (including minutes of the meeting of any Authority (other than Sponsoring Body));
 - (h) annul, by an order in writing, any proceeding of the University, which is not in conformity with the Act / Rules / Statutes / Ordinances / Regulations, provided that before making any such order a notice calling upon the University to show cause why such an order should not be made shall be issued, and if any cause is shown within the time specified there for in the said notice, the Chancellor shall consider the same;
 - (i) cause an inspection to be made, by such person or persons as the Chancellor may direct, of the administration and finances of the University, its buildings, libraries and equipment and of any institution maintained by the University and also of the examinations, teaching and other work conducted or done by the University, and cause a due inquiry to be made in respect of any matter connected therewith;
 - (j) offer such advice to the University as deemed fit with reference to the result of the inspection or inquiry, and the University shall communicate to the Chancellor the action taken or proposed to be taken on such advice. Where the University does not take action to the satisfaction of the Chancellor within the time limit fixed by the Chancellor, the Chancellor may, after considering any explanation furnished or representation made by the University, issue such direction as the Chancellor may think fit and the University shall comply with such direction;
 - (k) initiate disciplinary action including removal of the Vice-Chancellor / Registrar / CFAO in accordance with the provisions of the Act / Rules / Statutes / Ordinances / Regulations;
 - (l) perform such other functions and powers entrusted to the Chancellor by the Governing Body for achieving the objectives of the University; and
 - (m) such other powers, functions and / or duties as may be as may be conferred by the Statutes, Ordinances, Regulations or under any applicable law;
- (10) The Chancellor shall preside over the meeting of the Governing Body as well as the convocation of the University for conferring degrees, diplomas or other academic distinctions and in the absence of the Chancellor by any other member of the

Governing Body nominated by the Governing Body;

- (11) Every proposal to confer an honorary degree shall be subject to the confirmation of the Chancellor.

7. The Vice-Chancellor:-

- (1) The Vice-Chancellor shall be a whole-time officer of the University. The Vice-Chancellor shall be appointed by the Chancellor from a panel of three eminent academicians recommended by the Search Committee;
- (2) The Vice-Chancellor shall hold office for a term of three years or until he / she attains the age of 70 years, whichever is earlier;

Provided that, after expiry of the initial term of three years, the Vice-Chancellor shall be eligible for re-appointment for another term of three years or until he / she attains the age of 70 years, whichever is earlier;

Provided further that, the Vice-Chancellor shall continue to hold office even after expiry of the term, until a new Vice-Chancellor takes charge of the office, however in any case this period shall not exceed one year;

Provided further that, the term of a person as the Vice-Chancellor shall not exceed six years.

- (3) Notwithstanding anything contained in the Statutes, the Chancellor may appoint the first Vice-Chancellor to hold office for a period of one year or until a regular Vice-Chancellor is appointed as per this Statute 7, whichever is earlier.
- (4) The emoluments and other terms and conditions of service of the Vice-Chancellor shall be such as may be Specified, from time to time. *Provided that,* the same shall not be varied to the disadvantage of a Vice-Chancellor during his / her tenure office, without his / her consent.
- (5) The Vice-Chancellor may resign from office by delivering a resignation letter under his / her hand to the Chancellor at least one hundred and eighty days prior to the date on which the Vice-Chancellor wishes to be relieved from his / her office. The Chancellor may, subject to the approval of the Governing Body, relieve the Vice-Chancellor earlier.
- (6) The Chancellor may, subject to the approval of the Governing Body, remove the Vice-Chancellor from his / her office and terminate the engagement of Vice-Chancellor by giving a notice of three months or salary in lieu of notice period, without assigning any reason.
- (7) If at any time upon representation made or otherwise and after making such inquiry as may be deemed necessary, the Governing Body is of the view that the continuance

of the Vice-Chancellor in office is not in the interests of the University or the Vice-Chancellor has willfully omitted or refused to carry out the provisions of the Act, Rules, Statutes, Ordinances or Regulations, as the case may be, or the Vice-Chancellor has abused the powers vested in him / her under the Act, Rules, Statutes, Ordinances or Regulations, as the case may be, or the Vice-Chancellor has committed any financial / administrative impropriety the Chancellor may, by issuing a letter in writing, stating the reasons therein, remove the Vice-Chancellor from office and terminate the engagement of Vice-Chancellor on and from such date as specified in the letter. Before taking any decision with regard to the aforesaid, the Vice-Chancellor shall be given an opportunity of being heard in person by the Governing Body.

- (8) In the event of temporary absence of the Vice-Chancellor from office due to leave, illness or any other reason whatsoever, the Chancellor may make such arrangements as the Chancellor deems fit for carrying on the duties of the Vice-Chancellor, including appointing any person temporarily to act as Vice-Chancellor. *Provided that* such a period shall not exceed three months.
- (9) The Vice-Chancellor shall be the principal executive and academic officer of the University. The Vice-Chancellor shall exercise general superintendence and control over the affairs of the University and shall be responsible for the maintenance of discipline in the University. The Vice-Chancellor is responsible for executing the decisions of various Authorities in the University. The Vice-Chancellor shall exercise such powers, and perform such functions and duties, as may be conferred on him / her by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Vice-Chancellor shall, in addition to the powers, functions and duties assigned under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers, functions and duties,
 - (a) walk-in and attend any of the meetings of any Authority (other than Sponsoring Body) or Committees in which he / she is not a member, but the Vice-Chancellor shall not have any voting rights;
 - (b) ensure that the provisions of the Act, the Rules, the Statutes, the Ordinances and the Regulations are duly observed;
 - (c) grant leave to any Officer (other than Chancellor) and make necessary arrangements for the discharge of the functions of such Officer during the period of the absence of such Officer;
 - (d) the Vice Chancellor shall be the ex-officio Chairman of the Board, Academic Council and other Authorities (other than Governing Body) as may be Prescribed and / or Specified;
 - (e) convene or cause to be convened meetings of the Board; the Academic Council; the Research Council; the Extension Council and other Authorities as may be Specified;
 - (f) close coordination and integration of teaching, research and extension

education;

- (g) make short-term appointments for a period of one year, of such persons (other than Chancellor) as may be considered necessary for functioning of the University;
- (h) cause the Finance Council to prepare the budget, annual accounts and balance sheet of the University; and present the same to the Governing Body and Board for consideration and approval;
- (i) enter into memorandum of understandings, partnerships and other agreements on behalf of the University as approved by the relevant Authorities or as approved by the Chancellor;
- (j) give effect to the orders of the Board regarding the appointment, promotions, dismissal, suspension and punishment of Officers (other than Chancellor), Teachers and Employees of the University;
- (k) execute the decisions of the Authorities;
- (l) monitor and evaluate the quality and performance of the teaching and non-teaching staff of academic and administrative units of the University on the basis of predetermined criteria evolved for the purpose;
- (m) periodically review the achievements of the University;
- (n) with the permission of the Governing Body and after due consultation with appropriate bodies, evolve strategies for attainment of international standards in academics and research through technology enabled learning, consultancy, collaboration, university-industry consortia, innovation hubs, etc. in the University;
- (o) exercise all powers at his / her disposal to maintain discipline among the Students, Teachers and Employees of the University;
- (p) exercise general control over all the institutions of teaching, research and extension under the purview of the University, and is empowered to inspect or cause to inspect all institutions administered by the University;
- (q) exercise control over all buildings / assets of the University and shall be the final authority for allocating accommodation for administrative, teaching, and residential purposes based on the recommendations of the concerned Authorities;
- (r) be the final authority for admission of all the students into various programs of study including research in accordance with the Regulations framed in this regard from time to time by the University;

- (s) represent the University on the Association of Indian Universities, Association of Commonwealth Universities, and other similar bodies or associations in India or abroad;
- (t) have the powers to:
 - (i) institute an enquiry in respect of any matter concerning the University or the conduct of an employee in university matters;
 - (ii) retire an Employee / Teacher on his / her attaining the age of superannuation and sanction retirement benefits as agreed to by the University;
 - (iii) transfer teaching and non-teaching staff from one institution to another, from teaching departments to administration and *vice versa*;
 - (iv) invite persons of eminence from within the country or outside to deliver extension lectures, and sanction them honorarium within the budgeted provision;
 - (v) depute Employees / Teachers to attend national or international conferences or for any purpose connected with the University within the budgeted provision;
 - (vi) engage or outsource temporary / contract / casual / daily-wageworkers for meeting the demands of an urgent nature and sanction their remuneration from the budget allocations as per approved rates;
 - (vii) acquire buildings on lease for use as Schools, Hostels and any other departments of the University, with the prior approval of the Governing Body, and authorize execution of the rental deeds and payment of rents, subject to budgetary provisions and in accordance with the assessment of rent made by the appropriate Authority;
 - (viii) permit / refuse any request from Employees / Teachers to accept any honorary work outside the University;
 - (ix) allow Employees / Teachers to accept the offer from other Universities and Institutions as examiner / member of academic bodies, be it remunerative or otherwise, without prejudice to their normal duties;
 - (x) grant permission to the Teachers to accept membership of any committees of the State / Central Governments and other Institutions, and to attend their meetings without prejudice to their normal duties, and treat their absence for such purpose as on duty as per leave rules in vogue;
 - (xi) appoint paper setters/examiners / adjudicators / experts from the panels recommended for the purpose by the respective Boards of Studies of the teaching departments;

- (xii) approve and declare the results of University examinations, and report the same to the Board of Management;
- (xiii) make in-charge arrangements in case of vacancies of Heads of Departments and Heads of Institutions till permanent appointments are made; and
- (xiv) cause an annual review, and make a presentation at a meeting of the Board of Management, of the academic and administrative performance of the University during the previous academic year;
- (u) authorize to open new heads of accounts in connection with projects / schemes which are sanctioned by the funding agencies and permitted by the Governing Body;
- (v) authorize transfer of amount from one sub-head to another in the approved budget to meet any expenditure in exigencies;
- (w) allot funds from within the allocated grant to Teachers towards assistance for publication of original work, compilation and revision of subject books, etc.;
- (x) decide all matters relating to scholarships, free-ships, fellowships, etc., without any financial loss and commitment to the University;
- (y) sanction urgent non-recurring expenditure for a research project from the savings of the University, and report the matter to the Finance Council / Governing Body;
- (z) sanction purchase of furniture and office equipment subject to the provisions made in the budget;
- (aa) sanction remission or write off of irrecoverable losses and damages of stocks of the University, as per the ceilings prescribed by the Governing Body from time to time;
- (bb) accord administrative and financial approval, with the prior approval of the Governing Body, to the plans and estimates prepared by the Estate Officer for additions, alterations and repairs to the existing University buildings and roads subject to the provisions in the budget;
- (cc) sanction expenditure for the purchase of any machinery, equipment, apparatus, subject to the recommendations of the Purchase Committee / Finance Council, and as per the ceiling prescribed by the Governing Body from time to time;
- (dd) sanction tour / excursion charges to the students of the University subject to budgetary provisions;

- (ee) provide for student counseling in the University as prescribed by the Regulatory Body;
 - (ff) sanction loans to all Employees / Teachers for social functions / purchase of movable and immovable assets subject to budgetary provision;
 - (gg) accept tenders for works, and tenders or quotations for supplies of materials, up to an amount prescribed by the Governing Body;
 - (hh) authorize the Officer concerned to dispose of unserviceable articles and materials where the book value in each case does not exceed by an amount that was fixed by the competent authority;
 - (ii) authorize the sale / lease of all standing / fallen trees, grass, and produce in the lands belonging to the University;
 - (jj) grant extra-ordinary leave without pay and allowances to the Teachers and Employees of the University as per the leave rules in vogue;
 - (kk) commute / convert the absence from service into leave or condone unauthorized absence from duty of Employees / Teachers for sufficient reason;
 - (ll) sanction annual increments to the Teachers and Employees on the basis of satisfactory service as certified by the competent Authority;
 - (mm) sanction / withhold confirmation of Teachers and Employees;
 - (nn) delegate any of the powers to other Officer/s of the University in consultation with the Chancellor; and
 - (oo) such other powers and perform such other functions and duties as may be directed by the Authorities.
- (10) Where, in the opinion of the Vice-Chancellor, it is necessary to take immediate action on any matter for which powers are conferred on any other officer of the University (other than Chancellor) or Authority (other than Sponsoring Body) by or under the Act, Rules, Statutes, Ordinances or Regulations, the Vice-Chancellor may take such action as the Vice-Chancellor deems necessary and shall at the earliest opportunity thereafter report the action to such officer or Authority as would have in the ordinary course dealt with the matter.

Provided that if in the opinion of the concerned officer or Authority such action should not have been taken by the Vice-Chancellor then such case shall be referred to the Chancellor, whose decision thereon shall be final.

Provided further that where any such action taken by the Vice-Chancellor affects any person in the service of the University, such person shall be entitled to prefer, within three months from the date on which such action is communicated to him/her, an

appeal to the Governing Body and it may confirm or modify or reverse the action taken by the Vice-Chancellor.

- (11) Where, in the opinion of the Vice-Chancellor, decision of any Authority of the University is not within the powers conferred by the Act, Rules, Statutes, Ordinances or Regulations, or is likely to be prejudicial to the interest of the University, the Vice-Chancellor shall request the Authority concerned to revise its decision within fifteen days from the date of its decision and in case the Authority refuses to revise such decision wholly or partly or fails to take any decision within fifteen days, then such matter shall be referred to the Chancellor and the decision of the Chancellor thereon shall be final.

8. The Registrar:-

- (1) The Registrar shall be a whole-time officer of the University. The Registrar shall be appointed by the Chancellor, on the recommendations of a selection committee constituted for the said purpose, on such terms and conditions as are Prescribed / Specified. For the purpose of recommending the person to be appointed as a Registrar, the Vice-Chancellor shall constitute a selection committee with the approval of the Chancellor comprising of the following members:
- (a) The Vice-Chancellor as Chairman;
 - (b) A nominee of the Chancellor;
 - (c) An expert member nominated by the Sponsoring Body.
- (2) The following procedure shall be followed for the selection of Registrar:-
- (a) Applications for the post of the Registrar shall be invited by issuing an advertisement in newspapers having wider circulation and on website of the University and such other methods as may be decided by the selection committee;
 - (b) The applicants shall be shortlisted by a sub-committee consisting of the nominee of the Vice Chancellor and one nominee of the Chancellor;
 - (c) Complete list of the applicants short listed and not short listed shall be placed before the selection committee;
 - (d) The selection committee shall interview the short listed applicants, and if the selection committee determines it may also interview the applicants who were not short-listed. The selection committee shall judge the merit of each applicant and send its final recommendation to the Chancellor for approval and appointment.
- (3) The Registrar shall hold office for a term of three years or until he / she attains the age of 65 years, whichever is earlier.

Provided that, after expiry of the term of three years, the Registrar shall be eligible for re-appointment for another term of three years or until he / she attains the age of 65 years, whichever is earlier;

Provided further that, the Registrar shall continue to hold office even after expiry of the term, until a new Registrar takes charge of the office, however in any case this period shall not exceed one year.

Provided also that, the term of a person as the Registrar shall not exceed six years;

- (4) The emoluments and other terms and conditions of service of the Registrar shall be such as may be Specified, from time to time. *Provided that* the same shall not be varied to the disadvantage of a Registrar during his / her tenure office, without his / her consent.
- (5) The Registrar may resign from office by delivering a resignation letter under his / her hand to the Chancellor at least ninety days prior to the date on which the Registrar wishes to be relieved from his / her office. The Chancellor may, subject to the recommendation of the Board relieve the Registrar earlier.
- (6) The Chancellor may, subject to the recommendation of the Board, remove the Registrar from his / her office and terminate the engagement of Registrar by giving a notice of three months or salary in lieu of notice period, without assigning any reason.
- (7) If at any time upon representation made or otherwise and after making such inquiry as may be deemed necessary, the Board is of the view that the continuance of the Registrar in office is not in the interests of the University or the Registrar has willfully omitted or refused to carry out the provisions of the Act, Rules, Statutes, Ordinances or Regulations, as the case may be, or the Registrar has abused the powers vested in him / her under the Act, Rules, Statutes, Ordinances or Regulations, as the case may be, or the Registrar has committed any financial / administrative impropriety the Chancellor may, by issuing a letter in writing, stating the reasons therein, remove the Registrar from his office and terminate the engagement of Registrar on and from such date as specified in the letter. Before taking any decision with regard to the aforesaid, the Registrar shall be given an opportunity of being heard in person by the Board.
- (8) In the event of temporary absence of the Registrar due to leave, illness or any other reason whatsoever, the Vice-Chancellor may make such arrangements as the Vice-Chancellor deems fit for carrying on the duties of the Registrar, including appointing any person temporarily to act as Registrar. *Provided that* such a period shall not exceed three months.
- (9) The Registrar shall exercise such powers, and perform such functions and duties, as may be conferred on him / her by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Registrar shall, in addition to the powers, functions and duties assigned under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers, functions and duties:

- (a) responsible for and be the chief custodian of the office records, the common seal and other properties of the University as the Board or any Authorities shall commit to his / her charge, from time to time;
- (b) conduct the official correspondence of the University on behalf of the Authorities (other than the Sponsoring Body) as well as correspondence of administrative and personnel matters of the employees of the University;
- (c) act as the ex-officio secretary to the Governing Body, Board, Academic Council and such other Authority or Committee as may be Specified and to place before such Council, Board and Governing Board all such information, as may be necessary for the transaction of business of the relevant Authority;
- (d) maintain the minutes of the meetings of the Authorities (other than Sponsoring Body) and all Committees;
- (e) assist and advise the Vice-Chancellor in all administrative, legal matters and take care of the general matters of the University;
- (f) deal with the legal matters of the University; represent the University in suits or proceedings by or against the University; execute powers of attorney and verify pleadings;
- (g) issue notices conveying the dates of meeting of the Governing Body, Board and Academic Council, and such other Authority or Committee as may be Specified under the instructions of the Chancellor or Vice-Chancellor, as the case may be, and make necessary arrangements for conduct of such meetings and maintain the minutes thereof;
- (h) supply to the Vice Chancellor and the Chancellor copies of the agenda of meetings of the Authorities as soon as they are issued and the minutes of the meeting of the Authorities ordinarily within a fifteen days of the holding of the meetings;
- (i) execute, after obtaining the necessary approval of the Authority, all contracts, memorandum of understandings, partnership deeds and records on behalf of the University;
- (j) control and ensure the general discipline of the employees and students of the University;
- (k) to make arrangements for the conduct of such examinations as may be prescribed and to be responsible of the due execution of all processes connected therewith
- (l) to receive applications for admissions in to the University and to be responsible of the due execution of all processes connected therewith for counselling,

registration of the students in to schools of the University;

- (m) maintain permanent records of syllabi, curricula, academic performance and discipline of the students including the courses taken, credits obtained, degrees, diplomas, certificates and other distinctions conferred by the University and make the same available to the students and academic staff on request as specified by Regulations;
 - (n) responsible for issue of mark-sheets, transcripts and provisional degrees and other certificates as specified by the Regulations;
 - (o) shall see that the asset registers are maintained up-to-date and that the regular physical verification of stocks is conducted
 - (p) initiate proposal for holding the convocation with the prior approval of Vice-Chancellor and other relevant Authorities and to take further arrangements thereof;
 - (q) ensure strict enforcement of the various service rules laid down by the Act, Rules, Statutes, Ordinances or Regulations for the employees of the University;
 - (r) maintain or cause to be maintained service records of all categories of staff of the University;
 - (s) arrange for the security of the University;
 - (t) arrange for the conduct of all examinations of all courses and to ensure timely declaration of results;
 - (u) exercise general administrative control over Schools, Teachers, Employees and Students and all physical properties, facilities and materials assigned by the University for the pursuit of educational programs;
 - (v) be responsible for the due observance of the provisions of Act, Rules, Statutes and Regulations by different Teachers and Employees of the University;
 - (pp) delegate any of the powers to other officer/s of the University in consultation with the Vice Chancellor;
 - (qq) he shall have powers to countersign Travelling Allowance Bills and Sanction leave of any nature admissible to the employees working under him; and
 - (rr) such other powers and perform such other function as and duties as may be directed by the Authorities.
- (10) When the Registrar is unable to exercise his / her powers, perform his / her functions and discharge his / her duties owing to absence, illness or any other reason or when

the office of Registrar is vacant, it shall be competent for the Chancellor, on the recommendation of Vice-Chancellor to appoint a Professor of the University as Registrar (In-charge). The person so appointed shall exercise the powers, perform the functions, and discharge the duties of a regular Registrar till he / she resumes office, or as the case may be, a new Registrar is appointed in accordance with the provisions of the Act and Statute.

9. The Chief Finance and Accounts Officer:-

- (1) Chief Finance and Accounts Officer(CFAO) shall be a whole-time officer of the University. Chief Finance and Accounts Officer shall be appointed by the Chancellor on the recommendations of a selection committee constituted for the said purpose, on such terms and conditions as are Prescribed / Specified. For the purpose of recommending the person to be appointed as a CFAO, the Vice-Chancellor shall constitute a selection committee with the approval of the Chancellor comprising of the following members:
 - (a) The Vice-Chancellor as Chairman;
 - (b) A nominee of the Chancellor;
 - (c) An expert member nominated by the Sponsoring Body.
- (2) The following procedure shall be followed for the selection of Chief Finance and Accounts Officer:
 - (a) Applications for the post of the CFAO shall be invited by issuing an advertisement in newspapers having wider circulation and on website of the University and such other methods as may be decided by the selection committee;
 - (b) The applicants shall be shortlisted by a sub-committee consisting of the nominee of the Vice Chancellor and one nominee of the Chancellor;
 - (c) Complete list of the applicants short-listed and not short-listed shall be placed before the selection committee;
 - (d) The selection committee shall interview the short-listed applicants, and if the selection committee determines it may also interview the applicants who were not short-listed. The selection committee shall judge the merit of each applicant and send its final recommendation to the Chancellor for approval and appointment.
- (3) The Chief Finance and Accounts Officer shall hold office until he / she attains the age of 65 years.
- (4) The emoluments and other terms and conditions of service of the Chief Finance and Accounts Officer shall be such as may be Specified, from time to time.

- (5) The Chief Finance and Accounts Officer may resign from office by delivering a resignation letter under his / her hand to the Chancellor at least ninety days prior to the date on which the CFAO wishes to be relieved from his / her office. The Chancellor may, subject to the recommendation of the Board, relieve the Chief Finance and Accounts Officer earlier.
- (6) The Chancellor may, subject to the approval of the Board, remove the Chief Finance and Accounts Officer from his / her office and terminate the engagement of Chief Finance and Accounts Officer by giving a notice of three months or salary in lieu of notice period, without assigning any reason.
- (7) If at any time upon representation made or otherwise and after making such inquiry as may be deemed necessary, the Board is of the view that the continuance of the Chief Finance and Accounts Officer in office is not in the interests of the University or the Chief Finance and Accounts Officer has willfully omitted or refused to carry out the provisions of the Act, Rules, Statutes, Ordinances or Regulations, as the case may be, or the Chief Finance and Accounts Officer has abused the powers vested in him / her the Act, Rules, Statutes, Ordinances or Regulations, as the case may be, or the Chief Finance and Accounts Officer has committed any financial / administrative impropriety, the Chancellor may, by issuing a letter in writing, stating the reasons therein, remove the Chief Finance and Accounts Officer from his office and terminate the engagement of CFAO on and from such date as specified in the letter. Before taking any decision with regard to the aforesaid, the CFAO shall be given an opportunity of being heard in person by the Governing Body.
- (8) In the event of temporary absence of the Chief Finance and Accounts Officer due to leave, illness or any other reason whatsoever, the Vice-Chancellor may make such arrangements as the Vice-Chancellor deems fit for carrying on the duties of the CFAO, including appointing any person temporarily to act as CFAO. *Provided that* such a period of shall not exceed three months.
- (9) The Chief Finance and Accounts Officer shall exercise such powers, and perform such functions and duties, as may be conferred on him / her by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the CFAO shall, in addition to the powers, functions and duties assigned under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers, functions and duties:
 - (a) exercise general supervision of the funds of the University and advise the University in regard to its financial policy;
 - (b) manage the property and investments including endowed property for furthering any of the objects of the University;
 - (c) maintain a detailed and proper account of all credits into and withdrawals from the account of the University;
 - (d) ensure all regulatory compliances related to accounts, tax and any other

finance related matter;

- (e) be the custodian of all the records / ledger books / documents / data /information relating to the deposits, securities, endowments, grants, cash reserves etc. of the University;
- (f) implement the resolutions of the Board / Governing Body in administering all the movable and immovable properties including investments of the University to achieve the objects of the University;
- (g) act as a financial advisor to the Vice-Chancellor regarding all financial matters of the University and keep the Vice-Chancellor informed from time to time about the financial position of the University;
- (h) ensure: (a) that the limits fixed by the Finance Council for recurring and non-recurring expenditure for any year are not exceeded and that all moneys are expended on the purposes for which they are granted or allotted; (b) that all moneys belonging to the University are kept in a schedule bank approved by the Board; (c) that all the accounts of the University are properly kept, adjusted and audited by the auditors appointed for the purpose; (d) that the annual accounts and budget of the University is prepared and submitted to the Vice Chancellor and that the financial sanctions from the Finance Committee and Board are obtained in time; (e) that income and fees due to the University are collected and that salaries and other amounts due to the staff and others paid promptly; (f) that notices are issued and the minutes of all meetings of the Finance Council are maintained to conduct the official correspondence of the Finance Committee; (g) to place the financial position of the University before the Vice-Chancellor periodically or as and when required;
- (i) (i) to countersign T.A. bills and sanction absence on duty beyond jurisdiction of all the employees working under him; (ii) to open and operate necessary accounts on behalf of the University in a Bank approved by the Board of management; (iii) to sign cheques for payment of contingent charges, sanctioned pay and allowances of al the officers, teachers and other employees of the University, and other cheques with in the budget amount; (iv) to draw pay and other allowances of employees of the University Cadres of University administration; and (v) subject to the acceptance by the Board, receive all contributions, grants, gifts and endowments made in favour of or forthe purpose of the University;
- (j) keep vigil on the income, expenditure, cash flow and balances;
- (k) review periodically the status of investments vis-à-vis the requirements of the University;
- (l) exercise general supervision over the funds of the University, maintain the accounts of the University, and advise the Authorities concerned on the financial policy.

- (m) ensure that the limits fixed by the Governing Body and the Board for recurring and non-recurring expenditure in the budget are not exceeded, and that the moneys are spent for the purposes for which they are granted or allotted;
- (n) adopt an approved Financial Management system in all matters relating to fund management, purchase and procurement;
- (o) set up an internal audit cell in the University;
- (p) prepare appropriate status reports and provide timely replies, with the approval of the Finance Committee, to the remarks made in the Audit Reports by the State Audit and Auditor-General;
- (q) perform such other financial functions as may be assigned by the Board / Governing Body, or as prescribed by the Statutes or the Ordinances of the University;
- (r) draw on the Banks in which the University maintains its accounts, and make all disbursements on behalf of the University; and
- (s) such other powers and perform such other function as and duties as may be directed by the Authorities or Vice-Chancellor.

10. The Director of Education:-

- (1) The Director of Education shall be a whole-time officer of the University and shall be appointed by the Vice Chancellor with the approval of the Board. The Director of Education shall be directly responsible to the Vice Chancellor for the administration of all resident teaching programmes at the Under Graduate level in all the schools of the University and for the development, evaluation, improvement of curricula and teaching methods designed to develop in the students professional competence, character and quality leadership.
- (2) The Director of Education shall exercise such powers, and perform such functions and duties, as may be conferred on him / her by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Director of Education shall, in addition to the powers, functions and duties assigned under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers, functions and duties:
 - (a) administration and monitoring of the teaching programmes and for the development, evaluation and improvement of curricula and teaching procedures designed for creating safe and supportive learning environments and to develop in the students, professional competence, character and quality leadership.
 - (b) organising and conducting teaching in various Schools and for that purpose shall pass such orders as may be necessary in consultation with the Heads of Departments concerned;

- (c) due observance of the Statutes, Rules and Regulations relating to the Schools
- (d) formulate and present policies to the Board of Faculties for its consideration, without prejudice to the right of any member to present any matter to the respective Board of Faculties and shall preside over the meetings of the Board of Faculties.
- (e) Plan budget, schedule and resources for schools and community related activities
- (f) Formulate Teaching and Learning Plan; Digital Education Strategy; Student Engagement Strategy and other relevant strategies and related policies to the Board of Faculties for its consideration without prejudice to the right of any member to present any matter to the respective Board of Faculties and shall preside over the meetings of the Board of Faculties.
- (g) Oversee the implementation of curricula, academic calendar, courses offered, examinations and evaluation, student ready programmes including development of entrepreneurship culture, educational tours of the University;
- (h) Develop faculty development programmes and action plans to meet curriculum goals;
- (i) Assist in the counselling, admission, and registration process of the Students;
- (j) Make arrangements with the approval of the Vice Chancellor for holding conferences, seminars and other meetings / lectures as may be deemed essential and / or desirable;
- (k) Monitoring and evaluating existing teaching methods and suggesting improvements.
- (l) shall be responsible to the Vice-Chancellor for maintaining discipline, law and order in the Schools and for the discharge of his duties, he may award suitable punishment e.g. fine/rustication/expulsion etc., to students for acts of indiscipline and misdemeanor; Notwithstanding anything contained in the Statute the Vice-Chancellor within six months of the date of the order of penalty may, on his own motion or otherwise call for the records of any enquiry and may: (a) confirm, modify or set aside the order; or (b) confirm, reduce, enhance or set aside the penalty imposed by the order, or impose any penalty where no penalty has been imposed; or (c) remand the case to the Director of Education, or to any other authority directing to make such further enquiry as it may consider proper in the circumstances of the case; or (d) pass such other orders as he may deem fit: Provided that no order imposing or enhancing any penalty shall be made by the reviewing authority unless the students(s) concerned has/have been given a reasonable opportunity of making a representation against the penalty proposed.

- (m) he shall have powers to countersign Travelling Allowance Bills and Sanction leave of any nature admissible to the employees working under him; and
- (n) Such other powers and perform such other function as and duties as may be directed by the Authorities or Vice-Chancellor.

11. The Director of Post Graduate Studies:-

- (1) The Director of Post Graduate Studies shall be a whole-time officer of the University and shall be appointed by the Vice Chancellor with the approval of the Board. The Director of Postgraduate Studies shall be directly responsible to the Vice Chancellor for the administration of all resident teaching programme at the Post Graduate level in all the schools of the University and for the development, evaluation, improvement of curricula and teaching methods designed to develop in the student's professional competence, character and quality leadership.
- (2) The Director of Post Graduate Education shall exercise such powers, and perform such functions and duties, as may be conferred on him / her by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Director of Post Graduate Education shall, in addition to the powers, functions and duties assigned under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers, functions and duties:
 - a) responsible for the organization and conduct of postgraduate teaching in all the constituent schools of the University and for that purpose, pass such orders as may be necessary in consultation with the Deans of the constituent schools and the Director of Research and Director of Extension where such consultation is considered necessary;
 - b) collaboration with the Director of Research, be responsible for the coordination of research of the postgraduate students and its integration with the general research programmes of the University;
 - c) preside over the meetings of the Board of Faculties of Post Graduate Studies;
 - d) responsible for the due observance of the Statutes, Rules and Regulations relating to the Schools;
 - e) formulate and present policies to the Board of Faculties of Post Graduate Studies for its consideration without prejudice to the right of any members to present any matter to the Faculty of Post Graduate Studies;
 - f) forward the recommendations of the Board of Faculties of Post Graduate Studies, to the Vice Chancellor or the Academic Council as the case may be;
 - g) maintain all academic records of the Post Graduate Students in the University and also supervise their progress;

- h) in consultation with the Deans of Schools be responsible for implementation of PG curricula, academic calendar, courses offered, examinations and evaluation, PG research advisory committee, thesis evaluation, including development of entrepreneurship culture in the University;
- i) Develop PG faculty development programmes and action plans to meet curriculum goals;
- j) responsible for the maintenance of proper standards of Post Graduate instructions;
- k) shall, in consultation with the Heads of Departments, exercise control over the teaching load of the members of the Post Graduate faculty
- l) shall provide, in consultation with the Heads of Departments, guidance and leadership in the development of periodic evaluation of effective curricula within each subject matter and integration of said curricula into appropriate instruction programme designed to prepare students for effective careers in research, teaching and extension;
- m) shall be a member of the Academic Council, Research Advisory Council and Extension Council and other Committees related to Post Graduate instruction;
- n) prepare budget for the post graduate programme of the University which shall be incorporated in the budget of the constituent schools by the concerned Deans;
- o) perform such other duties as may be entrusted to him by the Vice-Chancellor or Authorities from time to time for effective co-ordination of postgraduate teaching in the University.

12. The Director of Research:-

- (1) The Director of Research shall be a whole-time officer of the University and shall be appointed by the Vice Chancellor with the approval of the Board. The Director of Research shall be directly responsible to the Vice Chancellor for undertaking basic, applied and adaptive research to address current and future challenges of farming community and industry to provide management options relevant to the prevailing agroecological and socioeconomic situations for increasing agricultural productivity and production.
- (2) The Director of Research shall exercise such powers, and perform such functions and duties, as may be conferred on him / her by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Director of Research shall, in addition to the powers, functions and duties assigned under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers, functions and duties:

- (a) responsible for initiation, planning organisation and conduct of fundamental. Applied and operational research programmes of the University and for that purpose, shall pass; such orders as may be necessary in consultation with the Heads of the Departments concerned;
- (b) prepare in consultation with the Heads of Departments the budgetary needs of research programmes of the University;
- (c) collaborate with Director of Extension and other stakeholders to extend the research results and innovative products of various research programmes to the farmers fields
- (d) be ex- officio Member-Secretary of the Research Council of the University
- (e) formulate rules, regulations, policies, procedures and guidelines (including any updation or revisions)and submit for consideration and approval of the Research Council of the University,
- (f) administer and monitor research staff, research funding, consultancy services and contract research management and all physical properties, facilities and materials assigned by the University for the pursuit of the research programme;
- (g) act as a principal liaison officer for dealing with aid-granting agencies, such as ICAR, DST, DBT, CSIR, Commodities, agro-industries etc., and their utilization
- (h) assume leadership in development and maintenance of research productivity of a high level by:- (a) promotion of self-improvement on the part of research personnel; (b) stimulation of a wholesome, aggressive esprit de corps; and (c) development of an attitude in the minds of the staff as to the worthiness and self-satisfaction (humble pride) of a life vocation of service in the field of agricultural research.
- (i) provide leadership in the development and maintenance of research standards & ethics, including motivation of the faculty to initiate projects/ enhancement of the University's research culture, and mechanisms that support the promotion of research performance and output;
- (j) identify strategic research focus areas; formulate research plans; create research communities ; and identify potential new areas of research and development, and present the same to the Research Council for its consideration and approval;
- (k) cause to be published regularly research findings of the university, technical bulletins, circulars, articles in high impact scientific journals and popular magazines and press releases which summarize practical research findings on important problems and represent the university in conferences/workshops/Group meetings concerning research;

- (l) identify and recommend to Research Council, the institutions in India and abroad with whom the University may collaborate to encourage research activities;
- (m) countersign Travelling Allowance Bills and Sanction leave of any nature admissible to the employees working under him; and
- (n) Such other powers and perform such other function and duties as may be directed by the Authorities or Vice-Chancellor.

13. The Director of Extension:-

- (1) The Director of Extension shall be a whole-time officer of the University and shall be appointed by the Vice Chancellor with the approval of the Board. The Director of Extension shall be directly responsible to the Vice Chancellor for undertaking activities related to technology transfer which includes the efficient transfer of agricultural innovations from research labs to the farmer *and* the provision of prerequisites needed to make adoption possible in the prevailing agroecological and socioeconomic situations to bring about continuous improvement in their physical, economic and social wellbeing through individual and cooperative efforts.
- (2) The Director of Extension shall exercise such powers, and perform such functions and duties, as may be conferred on him / her by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Director of Extension shall, in addition to the powers, functions and duties assigned under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers, functions and duties:
 - (a) responsible for initiation, organization and conduct of all extension education programmes and activities of the University in co-operation with the Director of Research, Director of Education, and for that purpose shall pass such orders as may be necessary;
 - (b) supervise and control the field activities of the Programme Coordinators of Krishi Vigyan Kendras and subject-matter specialists who shall otherwise hold academic rank and be members of the staff of the departments;
 - (c) assess, in consultation with Heads of Departments, the budgetary needs of different extension education activities of the University;
 - (d) act as principal liaison officer and be directly responsible for effecting close collaboration and coordination of the extension education activities of the University with those of the Departments of Agriculture, Horticulture, Fisheries, Animal Husbandry, Sericulture, Irrigation, Marketing and Cooperation of the Government;
 - (e) prepare yearly innovative extension activities work plan for tackling each prioritized problem through selection of suitable technologies and associated

budget needs, and present the same to the Extension Council for its consideration and approval;

- (f) data documentation, characterization and strategic planning of farming practices;
- (g) responsible for on-farm testing to assess the location specificity of agricultural technologies under various farming systems and agroecological conditions;
- (h) addressing district-specific needs in agriculture, horticulture, fisheries, livestock, poultry and agro-forestry by identifying and prioritizing problems in collaboration with Agriculture, Horticulture and other related departments;
- (i) responsible for out scaling of farm innovations through Frontline Demonstration (FLD) to showcase the specific benefits/worth of technologies on farmers' fields;
- (j) organizing capacity development programmes on contemporary topics to farmers and extension personnel to update their knowledge and skills in modern agricultural technologies and enterprises;
- (k) organizing and supervising frontline extension programmes and provide farm advisories using Information Communication Technology (ICT) and other media on varied subjects of interest to farmers;
- (l) promoting use of ICT tools and techniques like e-extension, web-based technology content including modules and capsules, e-farmers, KVK-net, radio, TV, digital products etc., for reaching the unreached for knowledge empowerment and technology dissemination estate;
- (m) responsible for documentation of significant achievements in the form of case studies/success stories and development of impact assessment reports, digital films, publications etc., as per the merits of the technology;
- (n) to guide and supervise the working of the Information and Publicity Section dealing with publicity, printing extension publications, AV aids, radio and electronic media etc., for the successful implementation of extension activities;
- (o) create technology agents through vocational programmes so as to serve as service providers to farmers at the grass-root level;
- (p) countersign Travelling Allowance Bills and Sanction leave of any nature admissible to the employees working under him; and
- (q) Such other powers and perform such other function and duties as may be directed by the Authorities or Vice-Chancellor.

14. The Director of Student Welfare:-

- (1) The Director of Students' Welfare shall be a whole-time officer of the University and shall be appointed by the Vice Chancellor with the approval of the Board. The Director of Students' Welfare shall be directly responsible to the Vice Chancellor for making arrangements for housing, boarding, cocurricular & extracurricular activities, academic & personal counselling to ensure safe and secure environment where basic needs are met and conducive to learning, instill discipline, sense of patriotism and social sensitivity and commitment and overall personality development.
- (2) The Director of Student Welfare shall exercise such powers, and perform such functions and duties, as may be conferred on him / her by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Director of Student Welfare shall, in addition to the powers, functions and duties assigned under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers, functions and duties:
 - (a) to arrange for congenial, safe and secure living environment in the University campus including Student hostels, cafeteria, indoor and outdoor games and sports infrastructure;
 - (b) to direct and arrange program for orientation and counseling of students; organize orientation and counselling to freshers through induction programmes soon after the admissions for the academic year;
 - (c) enlist the co-operation of prospective employers and employment agencies to assist in the placement of graduates of the University;
 - (d) organizing career preparatory programmes viz., resume building, industry & role overview with Alumni, LinkedIn for networking etc., designed to groom students for an enterprising work life;
 - (e) organizing internships to assure exceptional opportunities for young graduates to hone their skills for dynamic careers ahead;
 - (f) assist in placement of graduates of the University and arrange their interview with prospective employers, in accordance with the plans approved by the Vice-Chancellor;
 - (g) organize and maintain contact with the alumni of the University;
 - (h) assist the Students in procuring scholarships, stipends, part-time employments and other such assistance;
 - (i) assist in arranging travel facilities for the Students during semester breaks and holidays;

- (j) communicate with the parents and guardians of Students concerning the welfare of the Students;
- (k) promote discipline amongst the Students;
- (l) plan, organize and supervise students' co-curricular and extra-curricular activities such as games & sports, cultural, elocution & debate competitions etc., and other recreational activities, NCC NSS, and improvement of soft and communication skills and other allied activities;
- (m) providing psychological counselling support to the students through professional counselors and Counseling unit and the medical and health services and group health insurance programme;
- (n) Liaise with Students, Officers, Authorities and others concerned for the benefit and welfare of the Students;
- (o) Generally be responsible for service as a single point of information for Students Welfare and responding to Students needs; and
- (p) Take steps against ragging and atrocities under the relevant laws;
- (q) Take all steps and measures for awareness on anti-drugs and Narcotics Committee.
- (r) Such other powers and perform such other function and duties as may be directed by the Authorities or Vice-Chancellor.

15. The Director of Human Resources:-

- (1) The Director of Human Resources shall be a whole-time officer of the University and shall be appointed by the Vice Chancellor with the approval of the Board. The Director of Human Resources shall be directly responsible to the Vice Chancellor for effectively implementing HR strategy through developing and administering policies, programmes and services for recruitment, training and capacity building, talent management, performance management and appraisal, compensation and benefits, compliance, support and retention to meet University objectives, achieve greater heights and success.
- (2) The Director-HR shall exercise such powers, and perform such functions and duties, as may be conferred on him / her by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Director-HR shall, in addition to the powers, functions and duties assigned under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers, functions and duties:
 - (a) Create an environment in which the faculty and staff is motivated to perform to their full potential;

- (b) Formulate the human resource policies and strategies in line with the University objectives, and submit the same to the Board for consideration and approval:
- (c) Implement the human resource policies and strategies;
- (d) Manage human resource operations by writing job descriptions, recruiting, selecting, orienting, training, coaching, counselling, and disciplining staff;
- (e) Advise the Vice-Chancellor on various human resources related matters;
- (f) Ensure compliance with central, state, and local legal requirements with respect to human resources;
- (g) Delegate any of the powers to other officer/s of the University in consultation with the Vice-Chancellor; and
- (h) Such other powers and perform such other function as and duties as may be directed by the Authorities or Vice-Chancellor.

16. The Dean of School/ College

- (1) There shall be a Dean for each of the School/College in the University who shall be appointed by the Vice-Chancellor with the approval of the Board. The Dean shall be the head of the relevant School /College and shall be wholly responsible for the functioning of the relevant School/College . The Dean shall be the executive officer of exercise control over the School in respect of all employees, students and facilities in such School/College. The Dean shall directly report to the Director of Education.
- (2) Each Dean shall exercise such powers, and perform such functions and duties, as may be conferred on him / her by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, a Dean shall, in addition to the powers, functions and duties assigned under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers, functions and duties:
 - (a) exercise general supervision and control over the affairs of the School/College and give effect to the decisions of the Director of Education
 - (b) directly responsible for the conduct of Teaching Programmes in the Departments of the School and for that purpose shall pass such orders as may be necessary in consultation with the Heads of Departments concerned;
 - (c) responsible for the development, evaluation and improvement of curricula and teaching procedures designed to develop in the students, professional competence, character and quality leadership
 - (d) exercise, in consultation with the Heads of Departments, administrative control over the teaching loads of the faculty and work with the Heads of the Department on work load assignments of joint teaching research and teaching

personnel.

- (e) plan and supervise the execution of annual student ready programmes including Rural Agricultural Work Experience, Experiential learning and industry internships, and co-curricular and extra-curricular activities, in consultation with the staff of the school/College.
- (f) preside over the meetings of the faculty and staff of the School/College;
- (g) make the faculty, staff and students aware of the rules, regulations, policies and procedures laid down by the Academic Council school/college and see to it that they are enforced;
- (h) ensure the physical and lab infrastructure, audio visual aids,IT and language labs virtual class rooms and general equipment assigned to the School/College , for imparting quality education;
- (i) assisting in planning and implementation of academic programs such as such as guest lectures by eminent people, conferences, seminars, workshops, etc., necessary for enhancing the academic competence of the faculty and students;
- (j) conduct of School/ College and University examinations, evaluation, moderation of answer papers, maintenance of student academic performance records, etc.;
- (k) prepare the budget of the School/ College and forward the same to the Director of Education for approval by the University;
- (l) promote teaching and research integration and industry interaction and collaboration;
- (m) maintain discipline, law and order in the School/College and for the discharge of his duties, he may award suitable punishment e.g. fine/rustication/expulsion etc., to students for acts of indiscipline and misdemeanour as per the rules and regulations;
- (n) ensure that all statutory committees are formed as per the statutory requirements and in a timely manner;
- (o) plan for campus placements through Career Development Cell Officer;
- (p) he shall have powers to countersign travelling allowance bills and sanction leave of any nature admissible to the employees working under him; and
- (i) Such other powers and perform such other function as and duties as may be directed by the Authorities, Director of Education or Vice-Chancellor.

17. The University Librarian

- (1) The University Librarian shall be a whole-time officer of the University and shall be appointed by the Vice Chancellor with the approval of the Board. The University Librarian shall be directly responsible for collection, management, classification of data bases and diverse resources consistent with the institutions mission, academic disciplines, curricula, courses, syllabus, research and information needs of students, faculty, staff, extension workers, farmers and policy makers.
- (2) The University Librarian shall exercise such powers, and perform such functions and duties, as may be conferred on him / her by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the University Librarian shall, in addition to the powers, functions and duties assigned under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers, functions and duties:
 - (a) general overall control and supervision of the University Library, staff, education material collections, functions and services;
 - (b) maintain all the libraries in the University with diverse library resources and tools that will enrich and support the curriculum, course work, research and intellectual exploration and meet the needs of the students and faculty served in an individual classroom;
 - (c) provide students with a wide range of educational materials, in a variety of formats, with diversity of appeal, including up-to-date, high quality, varied scientific literature, that strengthen love for reading and allowing for the presentation of different points of view;
 - (d) positioning the library as the preferred partner for lifelong learning;
 - (e) maintain and manage the University Library Information System to ensure efficiency and reduced management costs;
 - (f) providing library services such as lending, reference, indexing & abstracting, documentation, and reprography that enable convenient physical, digital, bibliographic, and virtual collections;
 - (g) responsible for procurement of books, manuscripts, journals, periodicals, magazines, e-data bases, e-thesis & dissertations, back volumes, institutional repositories, and ensure their timely renewal;
 - (h) conduct annually a detailed checking of all books, manuscripts and periodicals in the University Library and submit a report to the Vice-Chancellor through the Registrar;
 - (i) initiate, participate and co-operate in progamme designed to stimulate and encourage the use of the library by students and staff;

- (j) arrange library hours which will permit maximum library use by both the students and faculty
- (k) arrange for departments , small collections of volumes and journals that are in almost constant use by the staff and postgraduate students as references
- (l) prepare a library newsletter at monthly intervals which will carry a list of all library materials received since the last preceding newsletter and other timely library news of interest to students and staff;
- (m) prepare the annual budget for the University Library and forward the same to the Vice- Chancellor through the Registrar; and
- (n) Such other powers and perform such other function as and duties as may be directed by the Authorities or Vice-Chancellor.

18. The Estate Officer

- (1) The Estate Officer shall be a whole-time officer of the University and shall be appointed by the Vice Chancellor with the approval of the Board. The Estate Officer shall be directly responsible for the custody, maintenance and management of all the buildings, lawns, gardens, engineering installations and other properties of the University.
- (2) The Estate Officer shall exercise such powers, and perform such functions and duties, as may be conferred on him / her by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Estate Officer shall, in addition to the powers, functions and duties assigned under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers, functions and duties:
 - (a) execute and maintain the buildings, roads, fencing, play grounds, parks and lands of the University;
 - (b) procure and maintain the utility services for the University;
 - (c) maintain architectural and planning services for the University;
 - (d) prepare the annual budget of the University for construction and maintenance of the buildings, roads, fencing, playgrounds, parks and lands of the University, and forward the same to the Vice-Chancellor through the Registrar;
 - (e) prepare the periodical reports showing the progress of works under construction, and forward the same to the Vice-Chancellor through the Registrar;
 - (f) maintain the accounts relating to the works in his / her charge informs

prescribed by the CFAO;

- (g) undertake repairs and construction of the buildings under the control of the University;
- (h) in respect of the employees working under him exercise powers of drawing, disbursing and collection of moneys under relevant Statutes and Regulations;
- (i) maintain an up-to-date record of all the immovable properties of the University including lands and buildings in cooperation with the Heads of Departments;
- (j) powers to countersign Travelling Allowance Bills and to sanction leave of any nature admissible to the employees working under him; and
- (k) Such other powers and perform such other function as and duties as may be directed by the Authorities or Vice-Chancellor.

19. The Controller of Examinations

- (1) The Controller of Examination shall be a whole-time officer of the University and shall be appointed by the Vice Chancellor with the approval of the Board. The Controller of Examinations shall be directly responsible for the conduct of all examinations, declaration of results and admissions of the University and all contingent matters connected with examinations and admissions.
- (2) The Controller of Examinations shall exercise such powers, and perform such functions and duties, as may be conferred on him / her by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Controller of Examinations shall, in addition to the powers, functions and duties assigned under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers, functions and duties:
 - (a) responsible for the conduct of all examinations and it shall be his duty to arrange for the preparation, scheduling, evaluation and reporting of all examinations and for the payment of remuneration to question paper setters, moderators and examiners and all other contingent matters connected with examinations;
 - (b) coordinate with the Registrar and the Director of Education, the Director of PG Studies for conducting counselling, admissions, and registration of students in various courses in the University;
 - (c) exercise direct superintending control over the examination wing including examination sections, examination confidential wing, examination stores, examination computer section and records;
 - (d) making necessary arrangements for the safe custody of office files connected with the conduct of examinations of the university, documents, certificates etc. by the officers under whom such documents are under supervision;

- (e) take special care to see that secrecy and confidentiality are kept in connection with all examinations conducted by the university;
- (f) exercise control over the space allotted for the examination wing including that for centralized valuation. Further he should ensure that the examination halls are well organized/ prepared to conduct the examinations;
- (g) responsible for arranging academic and examination calendars, identifying question paper setters & examiners, printing of answer booklets & question papers, evaluation of answer scripts, verification of grade sheets and transcripts of all faculties, courses and students of the University;
- (h) responsible for the presentation of degrees, diplomas, certificates, medals etc., at the convocation;
- (i) postpone or cancel examinations, in part or in whole, in the event of malpractices or if the circumstances so warrant, and take disciplinary action or initiate any civil or criminal proceedings against any person or a group of persons or a school or an institution alleged to have committed malpractices;
- (j) take disciplinary action where necessary against the candidates, paper setters, examiners, moderators, or any other persons connected with examinations and found guilty of malpractices in relation to the examinations;
- (k) review from time to time, the results of university examinations and forward reports thereon to the Academic Council;
- (l) in respect of the employees working under him, exercise powers of drawing, disbursing and collection of moneys under relevant Statutes and Regulations;
- (m) powers to countersign Travelling Allowance bills and to sanction leave of any nature admissible to the employees directly working under him; and
- (n) exercise such other powers and performs such other duties as may be prescribed or assigned to him, from time to time by the Authorities or Vice-Chancellor.

20. Manner of appointment of Deans

- (1) The Vice-Chancellor shall choose any Professor of the School and appoint him / her as the Dean, with the prior approval of the Board.
- (2) The appointment of the Dean shall be honorary and he / she shall hold the office for a term of three years and shall be eligible for being chosen to that office for a further term of three years.

21. Manner of appointment of the University Officers

- (1) The procedure to be adopted for the appointment of various University Officers, other than the Chancellor, Vice-Chancellor, Registrar, CFAO and Dean, shall be as laid down in this Article 21.
- (2) The Officers specified in sub-Article (1) above shall be appointed by the Vice-Chancellor on the recommendations of a selection committee constituted for the said purpose.
- (3) For the purpose of recommending the person to be appointed as an University Officer specified in sub-Article (1) above, the Vice-Chancellor shall constitute a selection committee comprising of the following members:
 - (a) The Vice-Chancellor;
 - (b) A nominee of the Chancellor;
 - (c) Two Expert Members in the subject concerning the post for which recruitment is to be made.
- (4) The following procedure shall be followed for the selection of University Officers :
 - (a) Applications for the University Officer posts shall be invited by issuing an advertisement in newspapers having wider circulation and on website of the University and such other methods as may be decided by the selection committee;
 - (b) The applicants shall be shortlisted by a sub-committee consisting of the nominee of the Chancellor and nominee of the Sponsoring Body;
 - (c) Complete list of the applicants short-listed and not short-listed shall be placed before the selection committee;
 - (d) The selection committee shall interview the short-listed applicants, and if the selection committee determines it may also interview the applicants who were not short-listed.
 - (e) The selection committee shall judge the merit of each applicant and send its final recommendation of not more than three names of selected candidates for the post, in order of merits, to the Vice-Chancellor for approval and appointment.
- (5) The appointments shall be made by the Vice-Chancellor strictly on merits, with the prior approval of the Board.
- (6) If the Board does not approve the recommendation of the selection committee, further course of action to be taken shall be decided by the Board.

CHAPTER-III

SPONSORING BODY:

22. Sponsoring Body:-

- (1) The Sponsoring Body consists of trustees, which includes:-
 - (a) The Chairman; and
 - (b) The Managing Trustee.
- (2) The Sponsoring Body shall have such powers as may be conferred on it by the Act, Rules, Statutes, Ordinances and / or Regulations.

CHAPTER – IV

AUTHORITIES OF THE UNIVERSITY:

23. Authorities:-

The following shall be the authorities of the University, namely:

- (a) The Governing Body;
- (b) The Board of Management;
- (c) The Academic Council;
- (d) The Research Council;
- (e) The Extension Council;
- (f) The Boards of Faculties;
- (g) Finance Council; and
- (h) such other authorities as may be Specified by the Statutes to be authorities of the University.

24. Governing Body:-

(1) The University shall have a Governing Body which will be the overarching supervisory and statutory authority of the University. All the movable and immovable property of the University shall vest in the Governing Body. The Governing Body shall consist of at least six members, including the following members, namely:-

- (a) The Chancellor (*ex-officio*);
- (b) The Vice-Chancellor (*ex-officio*);
- (c) Officer not below the rank of Secretary to the Government, nominated by the Government;
- (d) persons nominated by the Sponsoring Body who shall be eminent people of standing in the field of education / research / industry/ management / finance / science / technology / public administration. The power to nominate shall include the power to remove such person/s and appoint any other person/s;

Provided that it shall be the duty of the Sponsoring Body to maintain gender parity in nominating women members not less than one half of the total members in the composition of the Governing Body.

- (2) Notwithstanding anything to the contrary contained in Statutes 24 (1) of First Statute, the Registrar shall be an *ex-officio* member secretary of the Governing Body and shall not have any voting rights.
- (3) The Chancellor shall be the *ex-officio* chairperson of the Governing Body.
- (4) The term of nominated members of the Governing Body shall be for a minimum of three years and a maximum of five years from the date of nomination:
Provided that each nominated member is eligible to hold the position for additional term of not more than ten years.
- (5) An *ex-officio* member of the Governing Body shall continue so long as he/she holds the office by virtue of which he/ she is such a member.
- (6) Nearly one third of the nominated members shall retire by rotation each year. The Board shall decide the members who will retire. The persons who have retired may be re-nominated subject to Article24(4) above.
- (7) A nominated member of the Governing Body may resign from his / her office by issuing a written notice, addressed to the chairperson of the Governing Body, but such member shall continue in office until the resignation has been accepted by the chairperson of the Governing Body.
- (8) When a vacancy occurs in the office of any nominated member of the Governing Body for any reason whatsoever, the vacancy shall be filled in accordance with the provisions of this Article24.
- (9) The Governing Body shall meet at least four times in a financial year with atleast one meeting in each quarter.
- (10) Every meeting of the Governing Body shall be held on such date and at such time and place as may be fixed by the Chancellor on his / her own volition or upon receipt of a written request from the Vice-Chancellor or upon receipt of a written request from atleast four members of the Governing Body.
- (11) The Chancellor may invite any person having experience or special knowledge in the fields such as agriculture, engineering, technology, management, Animal husbandry, agribusiness management, Nutrition, medicine, law etc., to attend the meeting. Such person may speak or otherwise take part in the proceedings of such meeting but shall not be entitled to vote. Any person so invited shall be entitled to such allowances for attending the meeting as may be specified.

25. Powers and Functions of the Governing Body:-

The Governing Body shall have such powers as may be conferred on it by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Governing Body shall, in addition to the powers granted under

the Act, Rules, Statutes, Ordinances and Regulations, have the following powers,

- (a) To promote the objects of the University;
- (b) To provide for general superintendence, direction and control the affairs, functioning and conduct of the University;
- (c) To develop, review and approve the University's vision, mission, core values, strategic goals and objectives;
- (d) To frame, review and approve, the general policies relating to the progress and development of the University;
- (e) To advise the Chancellor in respect of any matter which may be referred to it for advice;
- (f) To review the decisions of other Authorities to ensure that they are in conformity with the provisions of the Act, Rules, Statutes, Ordinances and Regulations;
- (g) To approve the budget, annual report and annual accounts of the University;
- (h) To recommend to the Sponsoring Body about the voluntary liquidation of the University;
- (i) To suggest measures for the functioning, improvement and development of the University;
- (j) To exercise guardianship over the University's assets and resources to ensure their effective management, control and use;
- (k) To prescribe the service conditions, procure for performance management, general discipline and resolving grievances of the staff (academic, non-academic or otherwise) employed by the University;
- (l) To make, amend or repeal Statutes or Ordinances;
- (m) To provide strategic direction in line with the mandate of the University and in this respect approve and review strategic plans for the University as well as ensuring that budgets and resource allocation is adequately linked to the strategic plan;
- (n) To govern the University by approving policies and procedures for implementation of institutional goals as well as setting appropriate committees to deal with academic, developmental, administrative, public relations and research issues;
- (o) To act as the interface between the University and government, industry, other

stakeholders and development partners;

- (p) To exercise all powers of the University not otherwise provided for in the Act, Rules, Statutes, Ordinances or Regulations and all other powers which are requisite to give effect to the provisions of the Act, Rules, Statutes, Ordinances or Regulations;
- (q) To exercise such other powers as may be Prescribed or Specified;
- (r) To invest any money belonging to the University, including any unapplied income, in such stocks, funds, share or securities, from time to time, as it may think fit or in the purchase of immovable property in India;
- (s) To borrow money for capital improvements or for other purposes of the University, and to make suitable arrangement for its repayment;
- (t) To vest to the Board or any other Authority or Officer such of its powers as it deems appropriate, along with appropriate governance mechanism; and
- (u) To frame any Regulations in exercise of any of the powers specified hereinabove.

26. Board of Management:-

- (1) The University shall have a board of management / Board which shall, subject to the provisions of the Act, the Rules, the Statutes, the Ordinances, and the Regulations supervise, manage and administer the revenue and property of the University and conduct all administrative affairs of the University.
- (2) The Board shall consist of a minimum of eight members and maximum of twelve members, comprising of the following persons:-
 - (a) the Vice-Chancellor (*ex-officio*);
 - (b) upto one-fourth members of the Board nominated by the Sponsoring Body;
 - (c) persons nominated by the Sponsoring Body who shall be eminent people of standing in the field of agriculture, management, industry, finance, law, science and technology, public administration or such other subjects, and are not the members of the Governing Body;
 - (d) persons from amongst the Heads of Departments of the University, nominated by the Sponsoring Body.

Provided that it shall be the duty of the Sponsoring Body to maintain gender parity in nominating women members in any case not less than one fourth and not more than one half of the total members in the composition of the Board are women.

- (3) The power to nominate shall include the power to remove such person/s and appoint any other person/s.
- (4) Notwithstanding anything to the contrary contained in Statutes 26(2) above, the Registrar shall be an *ex-officio* member secretary of the Board and shall not have any voting rights.
- (5) The Vice-Chancellor shall be the *ex-officio* chairperson of the Board.
- (6) The term of nominated members of the Board shall be for a maximum of three years from the date of nomination. *Provided that* a nominated member may be re-nominated.
- (7) An *ex-officio* member of the Board shall continue so long as he / she holds the office by virtue of which he / she is such a member.
- (8) A nominated member of the Board may resign from his / her office by issuing a written notice, addressed to the chairperson of the Board, but such member shall continue in office until the resignation has been accepted by the chairperson of the Board.
- (9) The Board shall meet once in every two months.
- (10) Every meeting of the Board shall be held on such date and at such time and place as may be fixed by the Vice-Chancellor on his / her own volition or upon receipt of a written request from atleast five members of the Board.
- (11) The Vice-Chancellor may invite any person having experience or special knowledge on any subject under consideration to attend its meeting. Such person may speak or otherwise take part in the proceedings of such meeting but shall not be entitled to vote. Any person so invited shall be entitled to such allowances for attending the meeting as may be specified.
- (12) The Chancellor shall constitute the interim Board.

27. Powers and Functions of the Board:-

- (1) The Board shall have such powers as may be conferred on it by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Board shall, in addition to the powers granted under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers:-
 - (a) To hold, control and administer the property and funds of the University;
 - (b) To determine the form, and provide for the custody of and to regulate the use,

of the common seal of the University;

- (c) To consider and approve establishment of new faculties / Schools/ Colleges/ Departments / other centers of learning, libraries, hostels; amalgamation of two or more Schools/Colleges or faculties or Departments into a single School/College or faculty or Department; or abolition of a School/College or faculty or Department; reconstitution of any of the existing faculties / Schools/Colleges/ Department, on the recommendation of the Academic Council or Research Council or Extension Council, as the case may be;
- (d) To consider and approve creation / abolition of teaching, research, and other academic and technical posts;
- (e) To consider and approve creation / abolition of administrative posts;
- (f) To appoint or ratify the appointment of professors, emeritus professors, adjunct professors, professors of practice, associate professors /assistant professors and other members of the teaching/non-teaching staff, selected in the manner specified under the Act, Rules, Statutes, Ordinances or Regulations;
- (g) To frame, amend and repeal, from time to time, the regulations relating to admission (including number of students to be admitted) into the University;
- (h) To accept any bequest, donation or transfer of any movable or immovable property to the University;
- (i) To manage and regulate the finances, accounts, investments, property, business and all other administrative affairs of the University and for that purpose to appoint such agents, consultants, as it may think fit;
- (j) To invest any money belonging to the University, including any unapplied income, in such stocks, funds, share or securities, from time to time, as it may think fit or in the purchase of immovable property in India, to the extent approved in the budget;
- (k) To provide for buildings, premises, furniture, apparatus and other infrastructure necessary for carrying on the work of the University;
- (l) To arrange for, and to direct, the inspection of Colleges / centers / Department / libraries / hostels and other facilities of the University; and issue instructions for maintaining their efficiency;
- (m) To regulate the fees and charges (including registration fee, caution money, hostel charges etc.) to be paid by the Students and modify the same from time to time;
- (n) To call for reports, returns and other information from Schools/Colleges / centers / Department / libraries / hostels and other facilities of the University;
- (o) To fix limits on the total recurring and the total non-recurring expenditure for a year;

- (p) To approve, enter into, vary, carry out and cancel contracts on behalf of the University and to make such regulations as may be required towards this objective;
- (q) To introduce, approve, modify or discontinue a program on its own volition or on the recommendation of Academic Council;
- (r) To consider and approve/modify/reduce disciplinary action against the Students for misconduct and indiscipline on the recommendation of the Academic Council;
- (s) To make arrangements for promoting the health and general welfare of the Students
- (t) To approve the procedure for admission to various academic programs including minimum entry qualification on its own volition or on the recommendation of Academic Council;
- (u) To approve the regulations governing the conduct of various programs, on its own volition or on the recommendation of Academic Council;;
- (v) To lay down and modify the charges for the issuance of academic documents or certificates to the students;
- (w) To institute and award fellowships, assistantship, studentships, medals, prizes and other awards;
- (x) To approve rules/regulations to govern the appointment of examiners and moderators and, if necessary, to remove them, and to fix their fees, emoluments and travelling and other allowances on its own volition or on the recommendation of Academic Council;
- (y) To regulate and enforce discipline among employees and students in accordance with the Statutes, the Ordinances and the Regulations;
- (z) To enter into partnership with industry, government and non-government agencies for the advancement of knowledge and if desired establish a corpus of funds out of the profits of such partnership;
- (aa) To make provision for instruction, teaching and training in such branches or learning and courses of study as may be determined by Academic Council, for research and for the advancement dissemination of knowledge.
- (bb) To establish and maintain quality standards of teaching, research and community service;
- (cc) To approve the costumes to be worn by participants in the Convocation;
- (dd) To fix the emoluments and define the duties and functions and conditions of service of professors, associate professors / assistant professors and other members of the teaching staff on the recommendation of Academic Council;
- (ee) To fix the emoluments and define the duties and functions and conditions of

service of professors, associate professors / assistant professors and other members of the non-teaching staff on the recommendation of Academic council;

- (ff) To adjudicate upon and to redress, any grievances of the professors, associate professors / assistant professors and other members of the teaching/ non-teaching staff of the University who may of any reason feel aggrieved;
 - (gg) To publish an annual report containing: (i) a review of the progress made in different spheres of activities of the University; (ii) the amounts of receipts and disbursements and the purpose for which they were made; (iii) the number of professors, officers, teachers and other employees and position and remuneration of each, the number of students in the several sections and classes and the course of instruction pursued in each; and (iv) an estimate of the expenses for the next following year;
 - (hh) To exercise such other powers as may be Prescribed or Specified;
 - (ii) To vest to any other Authority or Officer such of its powers as it deems appropriate, along with appropriate governance mechanism; and
 - (jj) To frame any Regulations in exercise of any of the powers specified hereinabove.
- (2) The Chairperson of the Board of Management may, if situation so demands, take such action unilaterally on behalf of the Board of Management as he deems appropriate, and report it in the next meeting of the Board of Management.

28. Academic Council:-

- (1) The University shall have an Academic Council which shall be the principal academic body of the University and shall, subject to the provisions of the Act, the Rules, the Statutes, the Ordinances, and the Regulations, have control over and be responsible for the maintenance of standards of education, teaching and training, inter-departmental co-ordination, research, examinations and tests within the University, coordinate and exercise general supervision over the academic policy of the University, exercise such other powers and perform such other duties and functions as may be prescribed.
- (2) The Academic Council shall comprise of the following members:-
- (a) The Vice-Chancellor (*ex-officio*);
 - (b) All Deans (*ex-officio*);
 - (c) All Directors (*ex-officio*);
 - (d) Four persons nominated by the Board who shall be eminent people of standing in the field of education / research / industry/ management / finance / science / technology / public administration; and

- (e) Two members nominated by the Board who shall be the faculty of the University.
- (3) Notwithstanding anything to the contrary contained in sub-statute (2) of this statute, the Registrar shall be an *ex-officio* member secretary of the Academic Council and shall not have any voting rights.
- (4) The Vice-Chancellor shall be the *ex-officio* chairperson of the Academic Council.
- (5) The term of nominated members of the Academic Council shall be for a maximum of three years from the date of nomination. *Provided that* a nominated member may be re-nominated.
- (6) An *ex-officio* member of the Academic Council shall continue so long as he / she holds the office by virtue of which he / she is such a member.
- (7) A nominated member of the Academic Council may resign from his / her office by issuing a written notice, addressed to the chairperson of the Academic Council, but such member shall continue in office until the resignation has been accepted by the chairperson of the Academic Council.
- (8) When a vacancy occurs in the office of any nominated member of the Academic Council for any reason whatsoever, the vacancy shall be filled in accordance with the provisions of this Article 28.
- (9) The Vice-Chancellor may invite any person having experience or special knowledge in the fields such as agriculture, engineering, technology, management, Animal husbandry, agribusiness management, Nutrition, medicine, law etc., to attend the meeting. Such person may speak or otherwise take part in the proceedings of such meeting but shall not be entitled to vote. Any person so invited shall be entitled to such allowances for attending the meeting as may be specified.
- (10) The Academic Council shall meet at least two times in a financial year, provided that not more than one hundred and eighty days shall elapse between two consecutive meetings.
- (11) Every meeting of the Academic Council shall be held on such date and at such time and place as may be fixed by the Vice-Chancellor on his / her own volition or upon receipt of a written request from atleast twenty percent of the members of the Academic Council.

29. Powers and Functions of Academic Council:-

The Academic Council shall have such powers as may be conferred on it by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Academic Council shall, in addition to the powers granted under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers:-

- (a) To make proposals and recommend to the Board for establishment or reconstitution or abolition or amalgamation of faculties / Schools/Colleges /

Departments / other centers of learning; libraries; hostels;

- (b) To make recommendations to the Board with regard to the institution / creation and abolition of teaching / academic posts including posts in research and extension and the duties attached thereto, including professorships, associate professorships, assistant professorships;
- (c) To recommend to the Board, the regulations relating to admission (including number of students to be admitted) into the University;
- (d) To frame, amend and repeal, from time to time, the regulations relating to all academic matters, including the courses of study and students welfare;
- (e) To frame, amend and repeal, from time to time, the curriculum and syllabus for the courses of studies for the various Schools/Colleges, Departments and centers;
- (f) To frame and revise the regulations for the conduct of the examinations and evaluation;
- (g) To promote strategic fundamental, applied and translational research within the University and to requisition from time to time reports on such research;
- (h) To control teaching and other educational programs within the University, including for the maintenance of standards thereof;
- (i) To make recommendations to the Board for recognition of degrees and diplomas of other Universities and institutions and to determine their equivalent degree and diplomas of the University;
- (j) To appoint advisory committees or expert committees or both for the Schools/Colleges, departments and centers of the University to make recommendation on academic matters connected with the working of the Schools/Colleges, departments and centers.
- (k) To appoint committees from amongst the members of the Academic Council, other teachers of the University and experts from outside to advise on such academic matters as the Academic Council may deem fit;
- (l) To consider the recommendations of the committee/s and take such action (including the making of recommendations to the Governing Body / Board) as circumstances may require;
- (m) To make periodical review of the academic activities of the Schools/Colleges, Departments and Centers of Excellence, and Students Welfare in the University and take appropriate action (including the making of recommendations to Governing Body / Board);
- (n) To prescribe and review qualification for teaching, research and extension staff in the university ;

- (o) To make such arrangements for the instruction and examination of persons, not being members of the University as may be necessary;
- (p) To recommend to the Board, as the case may be, in regard to the appointment of examiners and, if necessary, their removal and the fixation of their fees, emoluments and travelling and other expenses;
- (q) To make recommendations to the Board for the conferment of honorary degrees and to confer degrees, academic distinction, honors, diplomas, licenses, title and marks of honor;
- (r) To make proposals to the Board for the institution of fellowships, assistantship, scholarships, studentships medals and prizes and to award the same;
- (s) To inspect the classes and the halls of residence/hostels in respect of the instructions and discipline there in;
- (t) To supervise the co-curricular activities of the students of the University and submit reports thereon to the Governing Body / Board;
- (u) To promote the health and welfare of students and frame rules/constitute committees consisting of such number of teachers and students as may be necessary to advise the Academic Council on matters relating to the welfare of the students;
- (v) To perform, in relation to academic matters, all such duties and to do all such acts as may be necessary for the proper carrying out of the provisions of the Act, the Rules, the Statutes and the Ordinances;
- (w) To promote teaching, research and related activities in the University, inter-alia covering pedagogy, skilling, team building, innovation & entrepreneurship, evaluation, etc. for improvement in academic standards and research culture;
- (x) To consider matters of general academic interest either on its own initiative or on a reference made by a faculty or Board of Faculties or Board or Governing Body or Chancellor or Vice-Chancellor and take appropriate action thereon;
- (y) To recognize persons of eminence in their subject to be associated as research co-guides/co-supervisors in various subjects or inter-disciplinary subjects;
- (z) To consider and recommend eligibility criteria for student admissions to various courses / programs offered by various Schools/Colleges, departments, centers of the University;
- (aa) To recommend to the Board the rates of remuneration and allowances related to the examination work, experts, adjunct professors, professors of practice and research fellows;
- (bb) To approve the academic calendar of the University;

- (cc) To constitute and delegate any of its powers to the standing committee of Academic Council / University Officers as it may deem fit;
- (dd) To recommend to the Board on the Ordinances regarding discipline, residences, attendance, students welfare and other academic functions of the University;
- (ee) To exercise such other powers as may be Prescribed or Specified; and
- (ff) To vest to any other Authority or Officer such of its powers as it deems appropriate, along with appropriate governance mechanism.

30. Research Council:-

- (1) The University shall have a Research Council comprising of the following members:-
 - (a) The Vice-Chancellor (*ex-officio*);
 - (b) Director of Research (*ex-officio*);
 - (c) Director of Extension (*ex-officio*);
 - (d) Director of Education (*ex-officio*);
 - (e) Director of PG Studies(*ex-officio*);
 - (f) All Research Heads and All Deans (*ex-officio*);
 - (g) Two persons nominated by the Vice-Chancellor (in consultation with the Director of Research) who shall be eminent scientists outside the University;
 - (h) Two persons nominated by the Vice-Chancellor (in consultation with the Director of Research) who shall be professors from the University; and
 - (i) One person nominated by the Vice-Chancellor (in consultation with the Director of Research) who shall be a progressive farmer.
 - (j) Representatives from agroindustries not exceeding seven – Microirrigation, Fertilizers, Nursery, Food Processing, NABARD, Organic, Biofertilizers, Agrochemicals, APEDA, Banks etc
- (2) Notwithstanding anything to the contrary contained in Article30(1) above, the Director of Research shall be an *ex-officio* member secretary of the Research Council and shall not have any voting rights.
- (3) The Registrar and the CFAO shall be the non-member invitees for all the meetings of the Research Council. They shall not have any voting rights.
- (4) The Vice-Chancellor shall be the *ex-officio* chairperson of the Research Council.

- (5) The term of nominated members of the Research Council shall be for a maximum of three years from the date of nomination. *Provided that* a nominated member may be re-nominated.
- (6) An *ex-officio* member of the Research Council shall continue so long as he / she holds the office by virtue of which he / she is such a member.
- (7) A nominated member of the Research Council may resign from his / her office by issuing a written notice, addressed to the chairperson of the Research Council, but such member shall continue in office until the resignation has been accepted by the chairperson of the Research Council.
- (8) When a vacancy occurs in the office of any nominated member of the Research Council for any reason whatsoever, the vacancy shall be filled in accordance with the provisions of this Article30.
- (9) The Research Council shall meet atleast once in a year.
- (10) Every meeting of the Research Council shall be held on such date and at such time and pace as may be fixed by the Vice-Chancellor on his / her own volition or upon receipt of a written request from atleast fifty percent of the members of the Research Council.

31. Powers and Functions of the Research Council:-

The Research Council shall have such powers as may be conferred on it by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Research Council shall, in addition to the powers granted under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers,

- (a) To advice the Board and the Vice-Chancellor on all research matters and policies of the university including control and management of research units/programmes; ;
- (b) To monitor, evaluate and determine the research priorities of the University to meet farmers, industry and other stakeholders' needs in the agrifood value chain;
- (c) To formulate, organize and co-ordinate research programs on Agriculture and allied sciences in the University;
- (d) To advise the Board on policy matters of research in the University;
- (e) To recommend to the Board to continue or to abandon or to modify the on-going research schemes;
- (f) To make recommendations for the institution of advanced centres of excellence, research fellowships, organization and reorganization of research

units and other research posts; undertaken or to be undertaken by the University scientists in the field of Agriculture and allied sciences;

- (g) To approve research projects and consider intellectual property rights issues submitted by the research scientists/ institutions/ Schools/Colleges / departments / centres
- (h) To assess and allocate physical, fiscal and administrative facilities required for implementing research projects;
- (i) To promote and approve public-private partnership and sponsored projects in research;
- (j) To make recommendations in respect of the following:
 - (i) Transfer and sharing of research findings, products and scientific information to the farming community, agroindustry and collaborative partners;
 - (ii) the terms and conditions for acceptance of the research projects/consultancy projects and funds thereof;
 - (iii) integration of research, teaching and extension activities in the University ;
 - (iv) to give advice and accept the reports of on-going / completed research schemes.
- (k) To exercise such other powers as may be Prescribed or Specified; and
- (l) To vest to any other Authority or Officer such of its powers as it deems appropriate, along with appropriate governance mechanism.

32. Extension Council:-

- (1) The University shall have an Extension Council comprising of the following members:-
 - (a) The Vice-Chancellor (*ex-officio*);
 - (b) Director of Extension (*ex-officio*);
 - (c) Director of Research (*ex-officio*);
 - (d) Director of Education (*ex-officio*)
 - (e) Director of PG Studies
 - (f) All Deans (*ex-officio*);

- (g) Three persons nominated by the Vice-Chancellor (in consultation with the Director of Extension) who shall be extension specialists outside the University;
 - (h) Two persons nominated by the Vice-Chancellor (in consultation with the Director of Extension) who shall be professors from the University; and
 - (i) Two persons nominated by the Vice-Chancellor (in consultation with the Director of Extension) who shall be a progressive farmers.
- (2) Notwithstanding anything to the contrary contained in sub-statute (1) above, the Director of Extension shall be an *ex-officio* member secretary of the Extension Education Council and shall not have any voting rights.
 - (3) The Vice-Chancellor shall be the *ex-officio* chairperson of the Extension Council.
 - (4) The term of nominated members of the Extension Council shall be for a maximum of three years from the date of nomination. *Provided that* a nominated member may be re-nominated.
 - (5) An *ex-officio* member of the Extension Council shall continue so long as he / she holds the office by virtue of which he / she is such a member.
 - (6) A nominated member of the Extension Council may resign from his / her office by issuing a written notice, addressed to the chairperson of the Extension Council, but such member shall continue in office until the resignation has been accepted by the chairperson of the Extension Council.
 - (7) When a vacancy occurs in the office of any nominated member of the Extension Council for any reason whatsoever, the vacancy shall be filled in accordance with the provisions of this Article32.
 - (8) The Extension Council shall meet atleast once in a year.
 - (9) Every meeting of the Extension Council shall be held on such date and at such time and pace as may be fixed by the Vice-Chancellor on his / her own volition or upon receipt of a written request from atleast fifty percent of the members of the Research Council.

33. Powers and Functions of Extension Council

- (a) The Extension Council shall have such powers as may be conferred on it by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Extension Council shall, in addition to the powers granted under the Act, Rules, Statutes, Ordinances and Regulations, have the to advice the Board and the Vice-Chancellor on all agriculture extension matters and policies of the university including control and management of extension units/ programmes;

- (b) To monitor, evaluate and determine the extension strategies and policies of the University to meet farmers, industry and other stakeholders' needs;
- (c) To make recommendations for preparation of appropriate agriculture extension educational material, ICT and digital audio and visual aids use in technology transfer;
- (d) To review critically ongoing agriculture Extension programmes of the university -frontline demonstrations, on-farm trials & capacity development and make suitable recommendations to the Board either to continue or to abandon or to modify for improvement ;
- (e) To assess and allocate physical, fiscal and administrative facilities required for implementing extension projects;
- (f) To formulate short term training & capacity building and skilling courses for farmers, rural youth and urban people and field extension personnel in the areas of agriculture, food processing, marketing and allied sectors;
- (g) To make recommendations in respect of:-
 - (i) Co-ordination and co-operation of extension educational activities agriculture, horticulture, dairy, fisheries departments and various agencies.
 - (ii) Development of farmers' education, training and advisory services for identification and resolution of field problems and transfer of information.
 - (iii) Integration of agriculture extension with teaching and research in the University.
- (h) To exercise such other powers as may be Prescribed or Specified; and
- (i) To vest to any other Authority or Officer such of its powers as it deems appropriate, along with appropriate governance mechanism.

34. Board of Faculties:-

- (1) There shall be a Board of Faculties for each Faculty, Agriculture, Horticulture, Technology, Forestry, Community Science, Sericulture, Forestry and Faculty of Post Graduate Studies. The Board of Faculties of each faculty shall comprise of the following members:-
 - (a) Director of Education(*ex-officio*);
 - (b) Director of Post Graduate Studies (*ex-officio*);
 - (c) Director of Research(*ex-officio*);

- (d) Director of Extension(*ex-officio*);
 - (e) Controller of Examination(*ex-officio*);
 - (f) Deans of Schools/College (*ex-officio*);
 - (g) All Professors, School/College Heads of Departments, University Heads of Departments, Principal Scientists, assigned to that School/College (*ex-officio*);
 - (h) Three persons nominated by the Vice-Chancellor who shall be eminent persons in the domain / field of education in each faculty; and
 - (i) Three representatives of the faculty of whom two in the cadre of Associate Professor and one in the cadre of Assistant Professor to be nominated by the Chairman for a period of two years from the date of nomination.
- (2) Notwithstanding anything to the contrary contained in sub-statute above, the Dean of the School/College shall be an *ex-officio* member secretary of the Board of Faculties.
 - (3) The Director of Education for Boards of all Faculties and Director of PG Studies for Faculty of PG Studies shall be the *ex-officio* chairperson.
 - (4) The term of nominated members of a Board of Faculties shall be for a maximum of three years from the date of nomination. Provided that a nominated member may be re-nominated.
 - (5) An *ex-officio* member of a Board of Faculties shall continue so long as he / she holds the office by virtue of which he / she is such a member.
 - (6) A nominated member of a Board of Faculties may resign from his / her office by issuing a written notice, addressed to the chairperson of such Board of Faculties, but such member shall continue in office until the resignation has been accepted by the chairperson of the relevant Board of Faculties.
 - (7) The Board of Faculties shall meet twice a year.
 - (8) Every meeting of the Board of Faculties shall be held on such date and at such time and place as may be fixed by the Vice-Chancellor on his / her own volition or upon receipt of a written request from atleast fifty percent of the members of the Board of Faculties.

35. Powers and Functions of Board of Faculties:-

Each Board of Faculties shall have such powers as may be conferred on it by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, a Board of Faculties shall, in addition to the powers granted under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers:

- (a) To consider and make recommendations to the Academic Council the establishment new departments or abolition or reconstitution of existing departments and centres of excellence as deemed best and the scope of work

to be done and plans thereof to the Academic Council;

- (b) to propose to the Academic Council, the curricula of the department and advise in regard to all questions related to syllabus and course outlines for various Undergraduate, Post Graduate and PhD courses and all other matters, referred to it by Schools/colleges;
- (c) to propose to the Academic Council for institution of Fellowships, Scholarships, Studentships, Bursaries, Medals and Prizes;
- (d) to recommend to the Academic Council for the recognition of degrees, diplomas and other certificates of the recognized universities and determine their equivalence to the corresponding degree, diplomas and certificates ;
- (e) To make recommendations to the Academic Council regarding admission procedures, number of students to be admitted annually in the University;
- (f) To recommend text books and reference books, courses of studies relating to the subjects under the Board of Faculties;
- (g) to give a shape to the development of the subject or group of subjects on the Board of Faculties;
- (h) to report on all matters referred to it by the Academic Council or the Board;
- (i) to perform such other functions as may be assigned by the Vice-Chancellor or the Director of Education or Director of PG Studies;
- (j) to exercise such other powers as may be Prescribed or Specified; and
- (k) to vest to any other Authority or Officer such of its powers as it deems appropriate, along with appropriate governance mechanism.

36. Finance Council:-

- (1) The University shall have a Finance Council comprising of the following members:-
 - (a) The Vice-Chancellor (*ex-officio*);
 - (b) Chief Finance & Accounts Officer (*ex-officio*); and
 - (c) Two persons from Board nominated by the Sponsoring Body.
- (2) Notwithstanding anything to the contrary contained in Article 36(1) above, the CFAO shall be an *ex-officio* member secretary of the Finance Council and shall not have any voting rights.

- (3) The Vice-Chancellor shall be the *ex-officio* Chairperson of the Finance Council.
- (4) The term of nominated members of the Finance Council shall be for a maximum of three years from the date of nomination. *Provided that* a nominated member may be re-nominated.
- (5) An *ex-officio* member of the Finance Council shall continue so long as he / she holds the office by virtue of which he / she is such a member.
- (6) A nominated member of the Finance Council may resign from his / her office by issuing a written notice, addressed to the chairperson of the Finance Council, but such member shall continue in office until the resignation has been accepted by the chairperson of the Finance Council.
- (7) When a vacancy occurs in the office of any nominated member of the Finance Council for any reason whatsoever, the vacancy shall be filled in accordance with the provisions of this Article 36.
- (8) The Finance Council shall meet at least two times in a financial year, provided that not more than one hundred and eighty days shall elapse between two consecutive meetings.
- (9) Every meeting of the Finance Council shall be held on such date and at such time and place as may be fixed by the Vice-Chancellor on his / her own volition or upon receipt of a written request from atleast twenty percent of the members of the Finance Council.

37. Powers and Functions of Finance Council:-

The Finance Council shall have such powers as may be conferred on it by the Act, Rules, Statutes, Ordinances and / or Regulations. Without prejudice to the generality of the aforesaid, the Finance Council shall, in addition to the powers granted under the Act, Rules, Statutes, Ordinances and Regulations, have the following powers:-

- (a) To examine and scrutinize the annual accounts and annual budget estimates of the University;
- (b) To recommend limits for the total recurring expenditure and the total non-recurring expenditure for the year, based on the income and resources of the University and send its recommendation to the Board for its approval;
- (c) To make recommendations to the Board on all proposals involving expenditure for which no provision has been made in the budget or which involves expenditure in excess of the amount provided in the budget;
- (d) To consider the annual accounts and financial estimates of the University prepared by the CFAO and recommend the annual accounts and budget to the Board for approval, whether with or without amendments;

- (e) Consider and make its recommendations to the Board on all such matters connected with the University, which have financial implications;
- (f) To exercise such other powers as may be Prescribed or Specified; and
- (g) To vest to any other Authority or Officer such of its powers as it deems appropriate, along with appropriate governance mechanism.

38. Procedure for Meeting:-

- (1) A written notice of every meeting of an Authority shall be sent by the *ex-officio* member secretary of such Authority to every member of the relevant Authority at least fifteen days before the date of the meeting;

Provided that the *ex-officio* chairperson of an Authority may call a special meeting of the relevant Authority at short notice to consider urgent issues, by giving at least three days notice.

- (2) The notice convening a meeting of an Authority may be sent either by hand or e-mail or sent by registered post at the address of each member of such Authority as recorded in the records of the University.
- (3) If any member of an Authority intends any item to be included in the agenda of the meeting of such Authority, then the same must be delivered to the *ex-officio* member secretary of such Authority at least ten days before the meeting. The *ex-officio* chairperson of the Authority has the right to accept or reject the proposal given by the members of such Authority. The agenda for a meeting shall be approved by the *ex-officio* chairperson of the Authority.
- (4) Agenda of each meeting of an Authority as approved by its *ex-officio* chairperson shall be sent by the *ex-officio* member secretary of such Authority to the members of such Authority at least seven days before the meeting in the manner specified in Article 38 (2) above.
- (5) A minimum of one-half of the members of the Authority shall be required to be present to form the quorum for a meeting of an Authority.

Provided that in case of a meeting of Finance Council at least one nominee member of the Sponsoring Body is required to be present for forming a quorum;

- (6) In the event a chairperson of the Authority is not present at any meeting of the Authority, the members present at such meeting may appoint any other member to be the chairperson for such meeting. Provided however, such elected chairperson shall not have the second vote.

Notwithstanding the aforesaid:-

- (i) if the Chancellor is not present at a meeting of the Governing Body, the Vice-Chancellor preside over the meeting of the Governing Body.

- (ii) in case of a meeting of the General Body attendance of one amongst the Chancellor or Vice-Chancellor is necessary. In absence of both of these officers, the meeting shall not be held and the same shall be held on such date as the Chairman specifies.
 - (iii) in the absence of the Vice-Chancellor at a meeting of the Board, the Chancellor may, at his / her discretion, nominate any other member of the Governing Body to be the chairperson of the Board.
 - (iv) in the absence of the Vice-Chancellor at a meeting of the Academic Council or Research Council, as the case may be, the Vice-Chancellor may, at his / her discretion, nominate any other member of the Academic Council or Research Council, as the case may be, to be the chairperson of the Academic Council or Research Council, as the case may be, for the relevant meeting.
- (7) All questions considered in the meetings of an Authority shall be decided by majority votes of the members present and voting including the *ex-officio* chairperson. If the votes are equally divided, the *ex-officio* chairperson shall have a second or casting vote,
- Provided that* in case of questions being considered at a meeting of Finance Council the affirmative consent of at least one nominee member of the Sponsoring Body shall be required. Any decisions without the affirmative consent of at least one nominee member of the Sponsoring Body shall be null and void.
- (8) The minutes of meeting of an Authority shall be drawn up by the *ex-officio* member secretary with the approval of the *ex-officio* chairperson of such Authority and circulated to all members of the Authority. The minutes along with amendments, if any suggested, shall be placed for confirmation at the next meeting of the Authority. After the minutes are confirmed, the same shall be signed by the *ex-officio* chairperson of the Authority, and they shall be recorded in a minute book which shall be kept open for inspection of the members of such Authority.
- (9) The ruling of the Chairman in regard to all the questions of procedure shall be final.
- (10) If a nominated member of an Authority fails to attend three consecutive meetings without leave of absence, then such person shall cease to be a member of such Authority, unless the Chairman desires otherwise.
- (11) The minutes of every meeting of every Authority shall be reported to the Sponsoring Body.
- (12) It is clarified that Article 38 shall not apply to the Sponsoring Body.

39. Removal of Nominated Members:-

The Vice Chancellor may, with the approval of the Chancellor, remove any person from membership of any Authority on the ground that such person was convicted of an offence involving moral turpitude or conduct not befitting the office held by the concerned member. Provided however no such decision shall be made against any person without giving reasonable opportunity of being heard.

40. Committees:-

Every Authority may, from time to time, appoint such other committees which may, unless otherwise provided in the Act, Rules or the Statutes, consist of the members of such Authority and such other persons as it may think fit. The Authority may refer or entrust, to any such committee for inquiry and report or for opinion any of the matters dealt with by the authority and may at any time discontinue or alter the constitution of any such committee.

41. Disqualification of Members:-

A person shall not be appointed as a member of any Authority, and be disqualified from being a member of any Authority, if, -

- (a) he/she is of unsound mind and stands so declared by a competent court;
- (b) he/she is an undischarged insolvent;
- (c) he/she has been convicted of any offence involving moral turpitude;
- (d) he/she is conducting or engaging himself in private coaching with or without pecuniary gain; or
- (e) he/she has been punished for indulging in or promoting unfair practice in the conduct of any examination, in any form, anywhere.

CHAPTER-V

TEACHERS AND ADMINISTRATIVE STAFF:

42. Classification of Teachers:-

Teachers shall be classified into the following, namely:-

- (a) Professors;
- (b) Associate Professors;
- (c) Assistant Professors;
- (d) Teaching Assistant / Instructors; and
- (e) such other posts as may be created by the Authorities in accordance with the Act, Rules and Statutes.

43. Number of posts:-

The number of posts of faculty and employees of the University shall be such as may be determined by the Vice Chancellor with the approval of the Board provided that nothing in this clause shall affect the inherent right of the University to make subsequent additions to or alterations in the strength of each class of posts whether permanently or temporarily.

44. Emoluments:-

- (1) The grades of pay of Teachers shall be such as may be determined by the Board on the recommendations of the Vice-Chancellor provided that the Vice-Chancellor may obtain the recommendations of the Academic Council and provided further that nothing in this clause shall affect the inherent right of the University to revise the sanctioned emoluments of any post at any time without adversely affecting a teacher already holding such a post.
- (2) The appointing authority may sanction a higher start than the minimum of the grade on first appointment or advance increments if it deems fit.
- (3) A teacher may be permitted to accept remuneration/allowance for work done other than on the business of the University on such terms and conditions as may be approved by the Vice Chancellor.

45. Qualifications:-

The academic and other qualifications of teachers shall be such as may be laid down by the Vice Chancellor with the approval of the Academic Council.

46. Appointment of Teachers:-

- (1) The qualification criteria for the Teachers shall be specified by the Board in conformity with the norms of the relevant Regulatory Bodies.
- (2) The Registrar shall, with the approval of the Vice-Chancellor and the Board, place before the Governing Body a list of Teacher posts which are to be filled. The Governing Body after, taking into account as the norms of the Regulatory Bodies, finalise the vacancies and authorize the selection and appointment of the Teachers.
- (3) The Registrar shall, with approval of the Board, invite applications for the vacant posts by issuing advertisement in at least two newspapers having wide circulation and on the website of the University, including as per the Norms specified by the Regulatory Bodies.
- (4) The Board shall constitute a selection committee in regard to the appointment of Teachers which shall consist of the following namely:-
 - (a) the Vice-Chancellor who shall be the Chairman of the committee;
 - (b) Nominee of the Chancellor;
 - (c) the Director of Education;
 - (d) the Director of Post Graduate Studies;
 - (e) the University Head of the Department of the subject concerned;
 - (f) three Experts of the subject concerned not below the rank of Professor approved by the Board.
- (5) A sub-committee of the aforesaid selection committee consisting of the Director of Education, Director of Post Graduate Studies, Director of Research and one person nominated by the Board, shall screen all applications and prepare a summary of all the candidates satisfying the criteria as approved by the vacancy approving authority, and to be called for the interview. Also a list of candidates not shortlisted and not to be called for the interview shall also be prepared separately giving the reasons for the rejection. Complete list of the applicants short-listed and not short-listed shall be placed before the selection committee.
- (6) The selection committee shall interview the short-listed applicants, and if the selection committee determines it may also interview the applicants who were not short-listed.
- (7) The selection committee shall judge the merit of each applicant and send its final recommendation to the Board for approval.
- (8) The list of Teachers approved by the Board shall be appointed by the Vice-Chancellor on full-time, part time or contractual basis.

- (9) The Board may in special circumstances appoint Teachers by invitation or deputation for a maximum term of five years or until such person attains age of sixty-five years, whichever is earlier.

47. Teaching, Research and Extension Wings as one Unit:-

The teaching, research and extension wings of the University constitute one unit for purposes of recruitment or promotions and transfer of a teacher from a post in one wing or an equivalent post in other wing shall not be treated as recruitment or promotion. These statures shall not be applicable for such transfers. The Vice-Chancellor shall be competent to transfer a teacher from a post in one wing to an equivalent post in any other wing.

48. Appointment of Administrative Staff:-

- (1) The Registrar shall, with the approval of the Vice-Chancellor, place before the Governing Body a list of non-academic / administrative posts which are to be filled. The Governing Body shall finalise the vacancies and authorize the selection and appointment of non-academic / administrative staff.
- (2) The Board shall constitute a selection committee in regard to the appointment of non-academic / administrative staff and specify the process for selecting the candidates. The qualification criteria for the non-academic / administrative staff shall be specified by the Board in conformity with the norms of the relevant Regulatory Bodies, if any. The applications for non-academic / administrative staff may be invited directly or through advertisement or through consultant / service providers.
- (3) The selection committee shall judge the merit of each applicant and send its final recommendation to the Board for approval. The non-academic / administrative staff approved by the Board shall be appointed by the Vice-Chancellor on full-time, part time or contractual basis.
- (4) The Board may in special circumstances appoint non-academic / administrative staff by invitation or deputation for a maximum term of five years or until such person attains age of sixty-five years, whichever is earlier.

49. Pay, Allowance, Increments, Promotions etc.,:-

- (1) The grades of pay of employees of the University shall be such as may be determined by the Board on the recommendations of the Vice-Chancellor provided that nothing in this clause shall affect the inherent right of the University to revise the sanctioned emoluments of any post at any time without adversely affecting an employee of the University already holding such a post.
- (2) The appointing authority may sanction a higher start than the minimum of the grade on first appointment or advance increments if it deems fit.

- (3) An employee of the University may be permitted to accept remuneration/allowance for work done other than on the business of the University, on such terms and conditions as may be approved by the Vice-Chancellor.
- (4) The terms and conditions of service of the employees (including the Teachers and non-academic / administrative staff) of the University shall be such as may be framed and approved by the Board, from time to time, which shall *inter alia* include probation, pay, allowances, increments, promotions, emoluments, personnel policies, leaves, provident fund, gratuity, disciplinary action, suspension of employment, termination of employment and other terms and conditions of service.
- (5) All the employees (including the Teachers and non-academic / administrative staff) of the University shall be subject to the general disciplinary and conduct rules framed and approved by the Board, from time to time.
- (6) All the employees (including the Teachers and non-academic / administrative staff) of the University shall devote his/her whole time to the service of the University and shall not engage directly or indirectly in any trade or business or private tuition or any other work, which is likely to interfere with the proper discharge of his/her duties. This provision shall not apply to academic work relating to University such as supervision of examinations, preparing question papers, delivering guest lectures, attending conferences and any other work undertaken with the prior permission of the Vice-Chancellor.

50. Age of entry / Age of retirement:-

- (1) A person whose age is less than 18 years may not ordinarily be appointed to any post in the University.
- (2) All employees of the University shall retire from its service on the afternoon of the last day of the month in which they attain the age of 65 years provided that nothing in this clause shall apply to Vice-Chancellor or to any technical or scientific personnel appointed for a specific period under a contract.
- (3) (i) An employee of the University who has completed 20 years qualifying service, may retire from service voluntarily by giving notice of three months in writing to the Vice Chancellor. Provided if an employee, while on leave, intends to seek voluntary retirement without resuming duties, he/she will be allowed to retire voluntarily from the date he/she proceeded on leave, if she/he had completed 20 years qualifying service on that date. In that case the leave already sanctioned to him/her would stand cancelled automatically and the amount of leave salary, if any, paid to him/her, would be recovered from him/her in addition to salary in lieu of three months notice. (ii) The notice of voluntary retirement given under (i) shall require acceptance by the Vice-Chancellor, who may generally give acceptance in all cases except those in which disciplinary proceedings are pending or contemplated against the employee concerned for the imposition of a major penalty. (iii) Where the Vice-Chancellor does not refuse to grant permission for retirement before the expiry of the period specified in the said notice, the retirement shall become effective from the date of expiry of the said

notice. The employee who has elected to retire and has given the necessary notice to that effect to the appropriate authority, shall be pre-cluded from withdrawing his notice except with the specific approval of the Vice-Chancellor. Provided that the request for withdrawal shall be made before the intended date of his retirement.

- (4) An employee who has been declared completely and permanently incapacitated for the discharge of duties due to physical or mental unfitness will, if he/she is on duty be invalidated and retired from the service from the date of his relief of his/her duties which should be arranged without delay on receipt of the medical certificate or if he/she is on leave at the time of submission of medical certificate, he/she shall be invalidated from service on the expiry of that leave or extension of leave.

51. Medical certificate of fitness on first entry into the University Service:-

- (1) All employees of the University shall on the first appointment to a post in the University be examined (unless exempted by competent authority or under the provisions of the Statute) by one of the Medical Officers of the University. In order to continue in the University service, the employee must be declared medically fit by the Medical Officer concerned.
- (2) In case of doubt, the Vice-Chancellor may constitute a panel of doctors to examine an employee for medical fitness. This may be done either on the receipt of the report of the Medical Officer or on an application made by the concerned employee.
- (3) The standard of medical fitness shall be as may be prescribed by the Vice-Chancellor
- (4) An employee of the University not found medically fit by the Medical Board or the Medical Officer or any other medical expert approved by the Vice-Chancellor for this purpose shall cease to be in the employment of the University. The Employee concerned shall have a right of appeal to an Appellate Medical Board to be constituted by the Vice-Chancellor for this purpose. All costs in connection with the re-examination of the employee concerned shall be borne by the employee himself unless he is declared fit by the Appellate Medical Boar
- (5) The following classes of employees shall be exempted from producing medical certificate of fitness: (i) Any employee appointed in a temporary vacancy for a period not exceeding six months; and (ii) All employees on deputation with the University.

52. Probation:-

- (1) Except, when otherwise provided in the Act or Statutes or in the special terms of an appointment on fixed tenure or contract or deputation which will be governed by the terms of that appointment or deputation, all employees of the University recruited by direct appointment shall remain on probation for a period of two years while those recruited otherwise shall remain on probation for one year which period may be extended or reduced by the Vice-chancellor. The above provision shall also be applicable in the case of teachers.

- (2) The Head of Department or Controlling Officer of an employee shall send to the appointing authority, at least two months before the date of the expiry of the probationary period, a report about the work and conduct of the employee, appointed on probation, with a definite recommendation for his conformation in the service or otherwise.
- (3) If during the period of probation, the work and conduct of an employee is, in the opinion of the appointing authority, not satisfactory, it may dispense with his service if the appointment is by way of direct recruitment or he may be reverted to his former post if the appointment is by way of promotion, or extend the period of probation and pass such orders as would have been passed by it on the expiry of the first period of probation, provided that the total period of probation including extension, if any, shall not exceed three years.
- (4) On the satisfactory completion of the period of probation, the appointing authority shall issue a declaration in favour of the employee indicating the satisfactory completion of the period of probation. Such an employee may be confirmed on the availability of a substantive vacancy.

53. Leave:-

- (1) The authority competent to grant leave and hereinafter to be known as the competent authority shall be:-
 - (a) Chancellor in the case of Vice-Chancellor;
 - (b) The Vice - Chancellor in the case of all Officers of the University;
 - (c) The Director of Education, Director of Post Graduate Studies, Director of Extension in the case of employees borne on the university cadre and working under their administrative control and all employees working direct under their control;
 - (d) The Registrar, Comptroller, Estate Officer and the Librarian and other Officers in the case of employees borne on the University Cadre and working under their administrative control;
 - (e) The Heads of Departments in the case of faculty / employees working under their administrative control;
 - (f) Professor or equivalent authorised by the Head of Department in the case of employees working in the Department office:

Provided that the Vice-Chancellor at his discretion, for any special reason, may review the orders passed by the competent authority mentioned in sub-clause (c) to (f) above.

- (2) Leave account of each employee of the university shall be maintained.
- (3) (i) Casual leave admissible to an employee of the University shall be 15 days in the year. It cannot, however, be combined with any other leave but can be combined with

holidays, provided that the total period including holidays does not exceed 10 days at a time. (ii) Casual leave should always be applied for and sanctioned before it is taken except in case of emergency. (iii) The authority competent to grant casual leave shall be the immediate superior of the employee, provided that the Vice-Chancellor shall himself be competent to sanction his own casual leave.

- (4) (i) In special circumstances, the Vice-Chancellor may grant hospital leave to any employee of the University while under medical treatment for illness or injury if such illness or injury is directly due to an accident or to risks incurred in the course of their official duty. (ii) Hospital leave may be granted for such period as the authority granting it may consider necessary, on leave salary. The above provision shall also be applicable in the case of teachers.
- (5) (i) The competent authority may grant to a female employee maternity leave on full pay for a period not exceeding 180 days. The grant of leave shall be so regulated that the date of confinement falls within the period of leave. Further the leave may be extended by the grant of leave of the kind due with Medical Certificate of the University Medical Officer (prescribed medical authority in case of employees serving in outstations). Maternity leave is not debited against the leave account. (ii) Maternity leave will not be admissible to a female employee who has three or more children. She may, however, be granted leave of the kind due. (iii) Leave on account of miscarriage, abortion shall be admissible only in those cases where a woman employee has less than two living children. The others having two or more children shall not be entitled to avail of the concession but, if required, can be sanctioned leave of the kind due, on the production of medical certificate.

54. Record of Service:-

- (1) There shall be a personal file for every employee in which shall be placed all papers, records and other documents relating to his service in the University. The file shall contain in particular, a Service-Book giving a history of his service from the date of his appointment including increment, promotion, reward, punishment and all other special events of his service career. The ServiceBook shall also contain a Leave Account Form for the employee showing a complete record of all leave (except casual leave) earned as well as unearned taken by him.
- (2) A confidential file shall also be maintained for each employee.

55. Travelling and Daily allowances:-

- (1) The employees of the University shall be entitled to travelling and daily allowance as prescribed by the Board.
- (2) Notwithstanding anything contained in (1) above, the persons invited to attend the meeting of a University Body or of a Selection Committee and an Examiner, who conducts viva-voce examination, may be paid T.A./D.A. according to the rates admissible before the performance of return journey.

56. Foreign Tours by the Vice Chancellor:-

The Vice-Chancellor will undertake foreign tours with the prior permission of the Chancellor and inform the Board of Management in its next meeting.

57. General:-

- (1) An employee / faculty of the University may be called upon to perform any extra work as may be assigned to him in the interest of the University.
- (2) Official information obtained in course of employment must not be communicated by any employee / faculty to any outsider or to the Press without the permission of competent authority.
- (3) The Vice-Chancellor shall be competent to allot such type of residential accommodation to an employee / faculty of the University as he deems fit, provided that the employee shall vacate such accommodation when called upon to do so by the Vice-Chancellor.
- (4) Any matter regarding conditions of service not covered by the provisions of this Statute may be decided in accordance with the rules laid down by the Vice-Chancellor with the approval of the Board, or under the powers which may be delegated to him by the Board, may deem fit.
- (5) An employee / faculty of the University, not with-standing any other provision contained in the Statute, may be required to pass such tests as may be prescribed by the Vice-Chancellor from time to time whether during the period of probation or thereafter. The Vice-Chancellor may, however, exempt an employee from passing such test/ tests.
- (6) The first annual increment to an employee during the period of probation shall be allowed in the normal course unless withheld by the competent authority but the second annual increment shall be withheld till he passes prescribed tests.
- (7) The character and antecedents of the employee of the University shall be got verified by the head of office under whom he is posted on his first appointment.

58. Settlement of disputes between employees or students and the University:-

- (1) Subject to the Act, the University shall provide a fair and reasonable opportunity to employees or students who have any grievance with regard to any aspects of their employment/rules/grievance with the University. An employee or student who has a grievance shall present the same in person or in writing to the Vice-Chancellor. Wherever the Vice-Chancellor so deems fit, he will refer the matter to a grievance redressal committee comprising of the following members,

(a) Director Student Welfare (for students only);

- (b) Registrar (for non-academic and administrative staff only);
 - (c) Director of Education (Teaching, Research and Extension Faculty only);
 - (d) Nominee of the Vice-Chancellor; and
 - (e) Nominee of the Board.
- (2) Based on the report of the grievance redressal committee, the Vice-Chancellor may dispose of the grievance case of the employee or refer it to the Chancellor. Cases of such grievances dealt, shall be -reported to the Board and Governing Body for information.

59. Appeal to the Board by any employee or student:-

- (1) Once the decision has been given on any dispute arising between the University and any of its employees or students, the aggrieved party has the right to appeal against such decision to the Board.
- (2) The aggrieved party should submit an appeal in writing addressed to chairperson of the Board giving full details of the case and reasons for appeal.
- (3) The appeal shall be considered by the Board in its meeting.
- (4) The decision of Board shall be final.

CHAPTER-VI

SCHOOLS/COLLEGES COURSES, AMALGAMATION AND ABOLITION OF THE DEPARTMENTS:

60. Schools/ Colleges and Programmes:-

(1) The University shall have the following Schools/Colleges, and Centres:

a) Schools:-

- i. School of Agriculture;
- ii. School of Horticulture;
- iii. School of Engineering & Technology;
- iv. School of Food Science & Technology;
- v. School of Community Science;
- vi. School of Management;
- vii. School of Veterinary Sciences;
- viii. School of Fisheries Sciences;
- ix. School of Forestry Sciences.
- x. School of Law
- xi. School of Hotel Management
- xii. School of Paramedical Sciences
- xiii. School of Liberal Arts and Basic Sciences

b) Centres of Excellence:-

- i. Centre for Nano Technology;
- ii. Centre for Food Science and Nutrition;
- iii. Centre for Water Science and Technology;
- iv. Centre for Climate Resilient Agriculture;
- v. Centre for Protected Agriculture;
- vi. Centre for Natural and Organic farming;
- vii. Centre for Post-harvest Technologies;
- viii. Centre for Seed Science and Technology;
- ix. Centre for Emerging Technologies;
- x. Centre for Farm Mechanization;
- xi. Centre for Innovation, Enterprise and Incubation;
- xii. Centre for Languages and Communication;
- xiii. Centre for International Relations;
- xiv. Centre for Faculty Excellence.

- (2) The courses / programs which shall be imparted by the University in the Schools, Departments and Centres shall be as under:-

a) Undergraduate Programmes:-

- i. B.Sc (Hons) Agriculture;
- ii. B.Sc (Hons) Horticulture;
- iii. B.Sc (Hons) Community Science;
- iv. B.Sc (Hons) Food Nutrition and Dietetics;
- v. B.Sc Sericulture;
- vi. B.Sc (Hons) Forestry;
- vii. B.Tech Engineering & Technology;
- viii. B.Tech (CSE)
- ix. B.Tech (AI & ML)
- x. B.Tech (Cyber Security ,Iot, Data Science, Robotics & Automation)
- xi. B.Tech Food Technology;
- xii. B.V.Sc & AH Veterinary Science & Animal Husbandry;
- xiii. B.Tech Dairy Technology;
- xiv. B.Tech Poultry Technology;
- xv. B.F.Sc Fisheries Sciences.
- xvi. BBA LLB
- xvii. BA LLB
- xviii. B.Sc. LLB
- xix. Bachelor of Hotel Management (BHM)
- xx. Bachelor of Hotel Management & Catering Technology (BHMCT)
- xxi. Bachelor of Business Administration (BBA)
- xxii. Bachelor of Paramedical Science
- xxiii. B.Sc. (Physics/Chemistry/Biology/Mathematics & allied disciplines)

b) Post Graduate Programmes Agriculture:-

- i. M.Sc. Ag. (Agrometeorology);
- ii. M.Sc. Ag. (Agronomy);
- iii. M.Sc. Ag. (Entomology);
- iv. M.Sc. Ag. (Agricultural Extension Education);
- v. M.Sc. Ag. (Genetics & Plant Breeding);
- vi. M.Sc. Ag. (Plant Pathology);
- vii. M.Sc. Ag. (Nematology);
- viii. M.Sc. Ag. (Soil Science & Agricultural Chemistry);
- ix. M.Sc. Ag. (Agricultural Economics);
- x. M.Sc. Ag. (Agricultural Statistics);
- xi. M.Sc. Ag. (Microbiology);
- xii. M.Sc. Ag. (Plant Physiology);
- xiii. M.Sc. Ag. (Seed Science & Technology);
- xiv. M.Sc. Ag. (Organic Farming).

Horticulture:-

- i. M.Sc. Horticulture (Fruit Science);
- ii. M.Sc. Horticulture (Vegetable Science);
- iii. M.Sc. Horticulture (Floriculture and Landscaping);
- iv. M.Sc. Horticulture (Postharvest Management);
- v. M.Sc. Horticulture (Plantation, Spices, Medicinal and Aromatic Plants).

Community Science:-

- i. M.Sc. Community Science (Food Science & Nutrition);
- ii. M.Sc. Community Science (Textiles & Apparel Designing);
- iii. M.Sc. Community Science (Family Resource Management);
- iv. M.Sc. Community Science (Human Development and Family Studies);
- v. M.Sc. Community Science (Extension Education & Community Management).

Engineering & Technology: -

- i. M.Tech. (Farm Machinery and Power Engineering);
- ii. M.Tech. (Soil and Water Conservation Engineering);
- iii. M.Tech. (Irrigation and Drainage Engineering);
- iv. M.Tech. (Processing and Food Engineering);
- v. M.Tech. (Renewable Energy Engineering).
- vi. M. Tech (CSE)
- vii. M. Tech (CSE – AI&ML)

Food Science & Technology:-

- i. M.Tech. (Food Process Technology);
- ii. M.Tech. (Food Process Engineering);
- iii. M.Tech. (Food Safety & Quality Assurance).

Sericulture:-

- i. M.Sc. (Sericulture).

Forestry:-

- i. M.Sc. Forestry (Silviculture & Agroforestry);
- ii. M.Sc. Forestry (Forest Biology & Tree Improvement);
- iii. M.Sc. Forestry (Natural Resource Management);
- iv. M.Sc. Forestry (Forest Products & Utilisation);
- v. M.Sc. Forestry (Wildlife Sciences).

Management Programmes:

- i. M.Sc (Agribusiness Management)
- ii. MBA (Agribusiness)

- iii. MBA (General)

Doctoral Programmes:

Agriculture:-

- i. Ph.D (Agricultural Meteorology);
- ii. Ph.D (Agronomy), Ph.D (Entomology);
- iii. Ph.D (Agricultural Extension Education);
- iv. Ph.D (Genetics & Plant Breeding);
- v. Ph.D (Plant Pathology);
- vi. Ph.D (Nematology);
- vii. Ph.D (Soil Science & Agriculture Chemistry);
- viii. Ph.D (Agricultural Economics);
- ix. Ph.D (Agricultural Statistics);
- x. Ph.D (Microbiology);
- xi. Ph.D (Plant Physiology);
- xii. Ph.D (Seed Science & Technology).

Horticulture:-;

- i. Ph.D (Fruit Science);
- ii. Ph.D (Vegetable Science);
- iii. Ph.D (Floriculture and Landscaping);
- iv. Ph.D (Postharvest Management);
- v. Ph.D (Plantation, Spices, Medicinal and Aromatic Plants).

Community Science:-

- i. Ph.D (Food Science and Nutrition);
- ii. Ph.D (Textiles and Apparel Designing);
- iii. Ph.D (Family Resource Management);
- iv. Ph.D (Human Development and Family Studies);
- v. Ph.D Community Science (Extension Education and Community Management).

Engineering & Technology:-

- i. Ph.D (Farm Machinery and Power Engineering);
- ii. Ph.D (Soil and Water Conservation Engineering);
- iii. Ph.D (Irrigation and Drainage Engineering);
- iv. Ph.D (Processing and Food Engineering);
- v. Ph.D (Renewable Energy Engineering).
- vi. Ph.D (CSE)

Food Science & Technology:-

- i. Ph.D (Food Process Technology);
- ii. Ph.D (Food Process Engineering);

- iii. Ph.D (Food Safety & Quality Assurance).

Sericulture:-

- i. Ph.D (Sericulture).

Forestry:-

- i. Ph.D Forestry (Silviculture & Agroforestry);
- ii. Ph.D Forestry (Forest Biology & Tree Improvement);
- iii. Ph.D Forestry (Natural Resource Management);
- iv. Ph.D Forestry (Forest Products & Utilisation);
- v. Ph.D Forestry (Wildlife Sciences).

Management Programmes:

- i. Ph.D

61. Establishment, Amalgamation, Sub Division and Abolition of Faculties/ Schools /Colleges / Programmes:

- (1) The Academic Council shall consider the proposals for establishment of new faculties or amalgamation of two or more faculties into a single faculty or abolition of a faculty and make its recommendations to the Board;
- (2) The Board of Faculties concerned shall examine the proposals for the establishment of new Schools/colleges, amalgamation of two or more Schools/colleges into a single School/college or abolition of a School/college and make its recommendations to the Academic Council;
- (3) The Board of Faculties concerned shall examine the proposals for the starting new courses / programmes, amalgamation of two or more courses into a single course or abolition of a course and make its recommendations to the Academic Council;
- (4) The Academic Council shall consider the recommendations of the Board of Faculties mentioned in clause (2) above and make its recommendations to the Board for consideration and approval;
- (5) The Governing Body, based on the recommendations of the Board, may approve establishment, reconstitution or discontinuation of School/Colleges, Departments or Centres of the University;
- (6) The Governing Body, based on the recommendations of the Board, offer, revise and discontinue any of the courses / programs offered by the University.

62. Establishment, Amalgamation, Sub Division and Abolition of Department:

- (1) The Department shall be the primary unit of education and administration. It shall

carry on programmes of teaching and research and, where appropriate, extension in a particular field of knowledge;

- (2) Each faculty, except the faculty of Post Graduate Studies, shall consist of the departments which shall undertake teaching, research and extension in their respective fields;
- (3) The faculty of Post Graduate Studies shall consist of those departments of other faculties which offer Post Graduate programme;
- (4) The proposals for establishment, amalgamation, sub-division and abolition of departments in each faculty shall be examined by the Board of Faculties concerned and make its recommendations to the Academic Council;
- (5) The Academic Council shall consider the recommendations of the Board of Faculties mentioned in clause (4) above and make its recommendations to the Board.

63. Fees:

- (1) Students admitted to various courses / programs in the Schools/Colleges / Departments / Centres shall have to pay the tuition fees, deposits, charges etc., as may be charged by the University.
- (2) The tuition fees to be charged from the Students shall be fixed by the Board based on the recommendation of the Fee Fixation Committee. While determining the tuition fees to be charged, it shall be endeavoured that all the courses / programs in the University are run in self-finance mode.
- (3) The Board shall constitute a Fee Fixation Committee, comprising of the following,
 - (a) Director of Education;
 - (b) Director of Post Graduate Studies;
 - (c) One member of the Board, nominated by the Board;
 - (d) One member of the Academic Council, nominated by the Vice Chancellor;
 - (e) Two persons nominated by the Governing Body who shall be eminent people of standing in the field of agricultural education / industry/ management / finance / science / technology.
- (4) In addition to the tuition fees, the University may levy other fees, charges etc., such as registration fees; admission fees; development fee; hostel charges; canteen charges; medical fees; games & sports fees; examination fee; library fee; caution money/ security deposit, as may be approved by the Board from time to time. The fees and charges, may be modified, deleted or new fees / charges may be included by the Board from time to time.

- (5) The University may award fee waiver to the students and research scholars as may be Specified.
- (6) The procedure for the payment of fees, charges, deposits etc., charged by the University and the consequences in case of defaults and such other matter related thereto, shall be as specified in the Statutes, Ordinance and / or Regulations, as the case may be.
- (7) Without prejudice to Article 63(6), if a Student fails to pay his / her dues by the dates notified, he / she may be liable to pay a fine for the delayed payment. Additionally, the defaulting Student's name may be struck off. Provided however, the Vice Chancellor may for sufficient reasons, re-admit any such Student whose name has been so struck off the roll, on payment of arrear dues together with fine provided that such readmission is requested before the end of the month in which his / her name has been struck off. The Vice Chancellor may waive the recovery of delay fines and readmission fees in deserving cases.
- (8) All fees and deposits are required to be paid by Bank Drafts /online.

CHAPTER–VII

DEGREES, ACADEMIC DISTINCTIONS AND HONORARY DEGREES:

64. Eligibility for Degree:-

Every person who passes a Undergraduate / Post Graduate / PhD degree examination of the University shall be eligible for receiving respective Undergraduate / Post-Graduate or Doctoral degree either in person at the convocation or in absentia at his / her option, subject to the payment of the fees as may be Specified.

65. Examinations:-

The University shall confer degree / post-graduate / doctoral degree to the person who,

- (a) has pursued approved courses of study at the University in the manner contemplated by the Act, Rules, Statutes, Ordinances and / or Regulations; and
- (b) has passed the examinations or tests prescribed by the University.

66. Authority to confer the Degrees:-

- (1) The Chancellor shall on the recommendation of the Board confer upon the persons who have fulfilled the requirements of the Act, Rules, Statutes, Ordinances and Regulations for the time being in force, Undergraduate / Post-Graduate / Doctoral degree either in person at a convocation or in absentia.
- (2) The Undergraduate / Post-Graduate / Doctoral degree shall bear the seal of the University and the signature of Chancellor, Vice-Chancellor and the Registrar.

67. Conferment of Honorary Degree:-

- (1) The University may confer honorary degree on any person who has achieved outstanding stature and distinction.
- (2) The Board shall have the power on the recommendations of the Academic Council and subject to the approval of the Governing Body, to confer honorary degrees.
- (3) The Chancellor shall on the recommendation of the Board, confer the honorary degree either in person at a convocation or in absentia.
- (4) The honorary degree shall bear the seal of the University and the signature of Chancellor, Vice-Chancellor and the Registrar.

68. Convocation:-

- (1) A convocation for conferring Undergraduate / Post-Graduate / Doctoral degree and Honorary Degrees shall be held ordinarily once in a year. However, the Board may

decide to hold a special convocation, if recommended by the Academic Council.

- (2) A Student who is eligible to receive Undergraduate degree / Post-Graduate / Doctoral degree, may receive his / her Undergraduate degree / Post Graduate / Doctoral degree either in person at the convocation or in absentia. If such a Student intends to receive the degree at the convocation then such Student shall apply to receive their degrees by making an application in a format determined by the University.
- (3) The Students who fail to apply will be entitled to receive their degrees in absentia at a later date on payment of fees, if any. However, in special cases, degrees may be awarded in advance on payment of the prescribed fee, but all such cases shall be reported at the succeeding convocation.

69. Procedure for holding convocation:-

- (1) The Registrar shall issue at least four weeks of notice before holding the convocation.
- (2) The University may invite an eminent person to deliver the Convocation address.
- (3) The Chancellor, Vice-Chancellor, the Chief Guest and the members of the Governing Body, Board, Deans shall proceed in a procession to the convocation hall, led by the Registrar. On the procession entering the hall, the Students shall rise and remain standing until the procession members have taken their respective seats. The persons who formed the academic procession and the graduates of the University who are to be awarded Under graduate / Post-Graduate / PhD degrees and person who is to be awarded honorary degree shall wear costumes as shall be determined by the Board in consultation with the Academic Council.
- (4) The proceedings of convocation for the purpose of conferment of Undergraduate/ Post Graduate / Doctoral degrees and other academic distinctions and the titles shall be in English.
- (5) The Chancellor shall declare open the convocation.
- (6) The Vice-Chancellor shall present to the Chancellor the person or the persons on whom the honorary degree has to be conferred, and the Chancellor shall then confer the honorary degree.
- (7) The qualified Students shall be presented to the Chancellor by the Director of Education / Director of Post Graduate Studies , and the Chancellor shall then confer the degrees.
- (8) Prizes and Medals, the award of which are instituted by the University shall be presented at the Convocation to the awardees, if they choose to remain present, immediately after the conferment of the degrees. In other cases, the same will be delivered to them through the Dean of the concerned School/college.
- (9) The Governing Body shall have the authority to make or alter the rules of procedure to be followed for the convocation.

70. Withdrawal of Degree, Diploma, Certificate and other Academic Distinctions:-

- (1) The Board, on the recommendation of the Academic Council, may approve withdrawal of any distinction, degree, diploma, certificate or privilege conferred or awarded by the University, on any person.

Provided that the recommendation has been approved by a majority of not less than two-thirds of the members of Academic Council present and voting.

Provided further that no such resolution shall be passed by the Academic Council until, a notice in writing has been given to the charged person, calling upon him / her to show cause within such time as may be specified in the notice as to why such a resolution should not be passed and until his / her objections, if any, and any evidence he / she produces in support have been considered by the Academic Council.

- (2) A copy of the resolution passed by the Board shall be immediately sent to the person concerned.
- (3) Any person aggrieved by the decision taken by the Board may appeal to the Chancellor within thirty days from the date of receipt of such resolution.
- (4) The decision of the Chancellor on such appeal shall be final.

CHAPTER – VIII

THE AWARD OF FELLOWSHIPS, SCHOLARSHIPS, MEDALS AND PRIZES, STIPENDS AND FEE CONCESSIONS:

71. Fellowships, Scholarships, Medals and Prizes, Stipends and Concessions:-

- (1) The Academic Council shall, with the approval of the Vice Chancellor, lay down the conditions for the award of the following recognitions and incentives for study, research and for distinction in sports and co-curricular activities to the students of the University:-
 - (a) Fellowships - for post graduate studies and research;
 - (b) Scholarships - for undergraduate studies and or distinction in sports activities;
 - (c) Medals and prizes for meritorious academic pursuit and outstanding performance in co-curricular activities of the University;
 - (d) Stipends and fee-concessions for financially handicapped students and inservice candidates taking up postgraduate studies.
- (2) Meritorious academic pursuit assessed on the basis of results of various University examinations, outstanding performance in various co-curricular and extra-curricular fields and good behaviour shall alone serve as the guiding principles for the award of various fellowships, scholarships, medals, prizes, stipends and fee concessions:

Provided that in the undergraduate programmes, where admission is based on entrance examination, the merit scholarships will be awarded in the first year of class on the basis of merit of the students in the entrance examination.
- (3) The Dean of a School/College on the recommendation of the concerned Head of the Department and subject to the prescribed conditions may award scholarships and fee concessions to the eligible students. The Dean of a College shall also have the authority to withdraw or diminish the recommendation if the student fails to fulfil the prescribed obligations;
- (4) The Vice Chancellor, on the recommendation of the Dean of a College and/or Director of Post Graduate Studies, may award fellowships for postgraduate studies and for conduct of research in India or study abroad.

CHAPTER – IX

ADMISSION OF STUDENTS TO THE UNIVERSITY, AWARD OF DEGREES AND DIPLOMAS AND RESIDENCE IN HOSTELS:

72. Admission of Students in Schools/Colleges:-

- (1) Students shall be admitted each year to various degrees of the University in the following Schools/colleges:-
 - (a) School of Agriculture, Gowraram;
 - (b) School of Horticulture, Gowraram;
 - (c) School of Agricultural Engineering & Technology, Gowraram;
 - (d) School of Food Science and Technology, Gowraram;
 - (e) School of Community Science, Gowraram;
 - (f) School of Forestry;
 - (g) School of Sericulture;
 - (h) Such other schools/Colleges as may be established by the University after the commencement of the Act.
- (2) The number of students to be admitted each year in various Schools/colleges shall be approved by the Academic Council on the recommendation of the Board of Faculties;
- (3) Admission of Students shall be made on all-India basis and open to all classes of persons, subject to the Act., Rules, Statutes, Ordinances or Regulations of the University;
- (4) Admissions of Students shall be made on merit in the common entrance tests / competitive examinations conducted by national bodies, State bodies or the University, as Specified by the Board;
- (5) Applications for admission to various Schools/colleges shall be received by the Registrar not later than a prescribed date and on forms approved for the purpose;
- (6) Admission eligibility criteria for admission into various to various degrees, diplomas etc., shall be such as laid down by the Academic Council upon recommendation of the Board of Faculties concerned in conformity with the norms of the relevant Regulatory Bodies;
- (7) Foreign/PIO students can take admissions into various programs offered by the University after fulfilling the required eligibility criteria as Specified by the Board in conformity with the norms of the relevant Regulatory Bodies;
- (8) The Vice Chancellor shall be the final authority for admission of all the Students, including those pursuing research, into various courses of study in accordance with the Act., Rules, Statutes, Ordinances or Regulations of the University;

73. Reservation:-

"Domicile based reservation".

- i. 25% of seats for admissions in all the faculties /courses undertaken by the University shall be exclusively reserved for the students, who studied for at least two years in the State of Telangana.
- ii. Children whose parents/ parents born or worked at least for two years in the State of Telangana shall be treated as Students of Telangana for this purpose.
Provided that the vacant seats shall be open to General Category"

74. Maintenance of Discipline:-

This privilege of continuing as a student in the University shall be held only by keeping up a certain level of academic performance, class attendance and requirements of discipline as may be prescribed by the Academic Council in consultation with the Board of Faculties and regular payment of fees of the University.

75. The Conditions of Residence of Students of the University and the Levying of Fees for Residence in Hostels maintained by the University:-

- (1) Applications for accommodation in a hostel maintained by the University shall be submitted to the Director of Students Welfare such form and date as may be approved by the Vice-Chancellor for the purpose.
- (2) Regulations for allocation of room space, provision of reasonable comforts, and responsibility of the students in the proper upkeep of hostel properties and observance of discipline shall be laid down by the Vice Chancellor on the recommendations of the Director of Students' Welfare.
- (3) Subject to the prescribed regulations, the Director Students' Welfare shall be the authority to decide the allocation of room space to the applicants; provided that representation against such allotment shall be considered by a Committee of the Deans and Director Students' Welfare to be appointed by the Vice Chancellor.
- (4) Every student residing in a University hostel shall deposit a room and mess security deposit of an amount which may laid down by the Vice Chancellor. He shall also have to pay hostel fees and other dues at such rates as may be prescribed by the Vice-Chancellor on the recommendations of the Finance Committee.
- (5) Supervision of the affairs of each hostel shall be entrusted to a teacher designated as Hostel Warden for a prescribed period.
- (6) A Committee of hostel wardens and representative student residents - one from each hostel, shall be set up under the chairmanship of the Director of Students' Welfare to ensure satisfactory standards of hostel residence. The Committee shall hold a consultative status.

76. Establishment and Abolishment of Hostels maintained by the University:-

- (1) The Board shall, on the recommendation of the Vice Chancellor, establish hostel for all students of the University. No hostel shall be abolished without the approval of the Board.
- (2) No student of the University shall be permitted to reside outside the hostel maintained by the University except with the permission of the Director of Students' Welfare.

**CHAPTER – X
MISCELLANEOUS:**

77. Seal, Flag and Anthem of the University:-

- (1) The University shall have a common seal to be used for the purposes of the University and the design of the seal shall be as approved by the Governing Body, from time to time.
- (2) The Governing Body shall direct the use of the common seal and the Board shall be responsible for the due custody of the records and common seal of the University.
- (3) Subject to the approval of the Governing Body, the University may make and use of such flag, anthem, and other symbolic or graphic expression, abbreviations or likewise, for such purposes as deemed necessary from time to time, and which are not of such nature that are restricted or prohibited by any laws.

78. Medium of instruction and examination:-

The medium of instruction for Education and Examination shall be English.

79. Disputes as to constitution of Authorities or Bodies:-

Unless otherwise provided under the Act, Rules or Statutes, if any question arises as to whether any person has been duly appointed or is entitled to be a member of any authority or other body of University, the matter shall be referred to the Chancellor whose decision thereon shall be final. Provided that before taking any such decision, the Chancellor shall give the person affected thereby reasonable opportunity of being heard.

80. No Invalidity:-

No act or proceedings of any Authority shall be invalid merely by reason of any vacancies in or defect in the constitution of any authority or body of the University.

81. Legal Proceeding:-

All suits and other legal proceedings by or against the University shall be instituted, prosecuted or defended on behalf of the University by the Registrar or any other officer specifically nominated in this behalf by the Chancellor.

82. Ordinances:-

All Ordinances other than the First Ordinances shall be made by the Academic Council which after being approved by the Board of Management shall be submitted to the

Government for its information and publication in the Telangana Gazette.

83. Regulations:-

The Authorities may, subject to the prior approval of the Board, make Regulations, consistent with this Act the Statutes and the Ordinances, for the conduct of business of each such authority and committees constituted by each such Authority.

Subject to the provisions of the Act, Statutes and Ordinances, the Board may frame Regulation for effective functioning of the University.

DR.YOGITA RANA
SECRETARY TO GOVERNMENT

SECTION OFFICER